



# Borough of Spring Grove

Mayor Beverly R. Hilt

## Borough Council

Kevin E. March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell A. Ledford

**Spring Grove Borough Council  
Regular Meeting Minutes  
Borough Office – 1 Campus Avenue  
July 15, 2024, at 7:00 P.M.**

## Borough Secretaries

Nicolle E. Ruth

Scott P. Miller

The Spring Grove Borough Council met for a regular session on July 15, 2024. President Kevin March called the meeting to order at 7:00 PM.

### **BOROUGH COUNCIL PRESENT:**

Kevin March  
Peter Lombardi, Via Phone  
Robert Whyland  
Tyler White  
Kristina Ruby  
Phillip Klocek

### **ALSO PRESENT:**

Scott Miller, Operations Manager  
Nicolle Ruth, Business Manager  
Danielle Robison, Administrative Assistant  
Beverly Hilt, Mayor  
Collin Fox, ARRO, Engineer

### **BOROUGH COUNCIL ABSENT:**

Darrell Ledford

### **Visitors**

Officer Bushman, YCRPD  
Brent Auchey, Friendship Hose Fire Co.  
Garrett Strouse, Friendship Hose Fire Co.  
Teri Miller  
Wade Miller  
Connie Hamilton  
James Hamilton  
Patrick MacDonald  
Tracey Crouse

### **Pledge of Allegiance**

### **Public Comment**

**Teri Miller:** Raised concerns about irregular street sweeping on Water St. and residents using sidewalks for grills and storage at the corner of S Water and Constitution Ave. She also highlighted issues with debris and trees in storm water drains and expressed dissatisfaction with a warning letter sent to the Dairy Bar regarding their weeds.

**Patrick MacDonald:** Voiced concerns for a resident on N Water St., mentioning he had encouraged her to speak with borough staff but was unsure if she had done so. Reported erratic driving on Water St. and suggested street sweeping twice a year, based on Mrs. Miller's comments

### **Meeting Minutes**

Minutes from the June 3, 2024, Committee Meeting was presented. Phillip Klocek made a motion to approve the minutes. Tyler White seconded the motion. The motion passed.

Minutes from the June 17, 2024, Regular Council Meeting was presented. Discussion on the approval status of a motion under new business bullet point three. Kristina Ruby motioned to approve the minutes as amended to reflect the motion passed. Tyler White seconded the motion. The motion passed.

### **Treasurer's Report**

Expenses for June totaled \$134,052.99. SEK's June Reconciliation Report was provided.

- **Robert Whyland:** Inquired about unbudgeted expenses.
- **Kristina Ruby:** Asked about a credit card policy.
- Robert Whyland made a motion to approve the Treasurer's Report. Phillip Klocek seconded the motion. The motion passed.

### **Administrative Reports**

#### **President**

No Comment

#### **Mayor**

Mayor Beverly Hilt announced her attendance at the PSMA this weekend, noting the potential benefits of the educational seminars for the community

#### **Friendship Hose Fire Company**

**Brent Auchey:** Reported the cancellation of the July 13, 2024, crab feed due to low ticket sales. Mentioned the completion of the Beautify the Borough project, including brick repointing and bay window replacement.

#### **Police**

**Officer Bushman:** YCRPD responded to 47 calls in the borough in May, with 8 ½ hours devoted to foot patrol. Plans to increase foot patrol presence in late evenings.

#### **Solicitor**

Not Present

#### **Engineering Report**

##### **MS4**

- Reporting period ended June 30, 2024. PA DEP core document and annual report submitted for approval.

##### **Rutters 50**

- Withdrawal of previous land development application received, and a new application submitted on July 15, 2024, with a review letter from ARRO forthcoming.

### **Zoning, Code, & Parking Enforcement Reports**

Appeal filed by Wesley Sensenig regarding the revocation of his rental license. The Building Appeals Meeting is scheduled for August 19, 2024, at 6:00 PM, confirmed to be open to the public.

### **Wastewater Treatment Plant Report**

Headworks parts are being manufactured, with completion expected by late July and full operation by the end of August. HVAC system replacement is scheduled for next week by Allisons.

### **Recreation**

Temporary location is being sought out for Spring Grove Regional Parks and Rec due to YMCA construction.

- **Robert Whyland:** Requested action on hornets at the volleyball court.

### **Committee Reports**

Halloween Parade and Christmas Tree Lighting Committees are to meet on July 17, 2024. Five food trucks were secured for the Halloween parade, with registration forms to be sent out shortly.

### **Old Business**

1. Council considered approval of the 2022 final audit. Robert Whyland made a motion to approve the audit as presented. Phillip Klocek seconded the motion. The motion passed.
2. Council considered approval of how to move forward with 55 S East St. Staff presented three options to council. Kevin March wanted to know what kind of revenue a parking lot would bring into the borough. Robert Whyland asked if the parcel was approved for a parking lot. Kristina Ruby made a motion to offer \$1.00 in addition to transfer real estate tax and other costs. Phillip Klocek seconded the motion. Robert Whyland requested a roll call vote. Kevin March, Robert Whyland, Kristina Ruby, Tyler White, and Phillip Klocek voted yay. Peter Lombardi voted nay. The motion passed 5 to 1.

### **New Business**

1. Council considered approval of 04-2024, Supporting the Pennsylvania Commission and York County Commission for the United States semi-quincentennial. Kristina Ruby made a motion to approve. Robert Whyland seconded the motion. The motion passed.
2. Council considered approval of upgrading office phones to 3CX phone system. Staff requested the approval be tabled until the August 19, 2024, Regular Council Meeting. Tyler White made a motion to approve. Phillip Klocek seconded the motion. The motion passed.

### **Correspondence and Other Business**

Council considered going into an executive session to discuss personnel. Robert Whyland requested the executive session be tabled until the August 19, 2024, Regular Council Meeting when the solicitor would be present. Robert Whyland made a motion to pass. Kristina Ruby seconded the motion. The motion passed.

### **Adjournment**

Phillip Klocek made a motion to adjourn the meeting. The motion was seconded by Kristina Ruby. The

motion passed. President Kevin March adjourned the meeting at 9:03 PM. The next Regular Council Meeting is scheduled for August 19, 2024, at 7:00 PM at the Borough Office.

Respectfully Submitted,  
Danielle Robison, Administrative Assistant