



# Borough of Spring Grove

Mayor Beverly R. Hilt

## Borough Council

Kevin E. March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell A. Ledford

## Spring Grove Borough Council

### Meeting Minutes

Borough Office – 1 Campus Avenue

March 18, 2024, at 7:00 P.M.

## Borough Secretaries

Nicolle E. Ruth

Scott P. Miller

The Spring Grove Borough Council met for a regular session on March 18, 2024. President Kevin March called the meeting to order at 7:00 PM.

### **BOROUGH COUNCIL PRESENT:**

Kevin March

Peter Lombardi, Via Phone

Kristina Ruby Via Phone

Darrell Ledford

Robert Whyland

Phillip Klocek

### **ALSO PRESENT:**

Beverly Hilt, Mayor

Scott Miller, Operations Manager

Nicolle Ruth, Business Manager

Danielle Robison, Administrative Assistant

Collin Fox, ARRO Engineer

Peter Ruth, Solicitor

### **ABSENT**

Tyler White

### **Visitors**

Garrett Strouse, Friendship Hose Fire Co.

Brent Auchey, Friendship Hose Fire Co.

Officer Hempfing, YCRPD

### **Pledge of Allegiance**

### **Public Comment**

No Comment

### **Meeting Minutes**

Minutes from the February 5, 2024, Committee Meeting and Regular Council Meeting was presented.

Darrell Ledford made a motion to approve the minutes. Phillip Klocek seconded the motion. The motion passed.

Minutes from the February 19, 2024, Regular Council Meeting was presented. Robert Whyland made a motion to approve the amended minutes. Darrell Ledford seconded the motion.

### **Treasurer's Report**

Due to scheduling conflicts with our accountant the February 2024 Budget vs. Actual report will be ready for approval at the April 15th meeting.

## **Administrative Reports**

### **President**

No Comment

### **Mayor**

No Comment

### **Friendship Hose Fire Company**

Brent Auchey stated Friendship Hose Fire Co held purse bingo on Sunday, March 17, 2024. They had 175 people show up to the event.

There will be a crab feed on Saturday, May 18, 2024. Tickets are \$60.00 per person. More details can be found on their Facebook page.

### **Police**

No Comment

### **Solicitor**

Peter Ruth stated he is reviewing our firework ordinances to determine if they should be updated.

### **Engineering Report**

#### **GIS**

- As of March 15, 2024, 160 rental inspections have been completed. Landlords are being notified of violations via email and/or letters.

#### **MS4**

- MS4 yearly training is tentatively scheduled for April 15, 2024.

#### **Sanitary Sewer**

- A project site walkthrough for the Phase 1 North Loop was conducted on March 18, 2024. This walkthrough was done to identify any areas that require submission for warranty repair work as part of the project agreement. A video was recorded as part of the record keeping process.

### **Zoning, Code, & Parking Enforcement Reports**

No Comment

### **Wastewater Treatment Plant Report**

The influent flow at the plant is 413,000 gallons per day. Effluent flow is 404,000 gallons per day. No permit violations have been reported.

### **Recreation**

Spring Grove Regional Parks Recreation provided their January 2024 Financial Review Board Packet

and January 2024 meeting minutes.

### **Committee Reports**

The Halloween Parade Committee will be meeting on Tuesday, March 19, 2024, at 11:00 AM to discuss the upcoming parade.

### **Old Business**

1. Council considered the approval of Ordinance 01- 2024, amending part II, Chapter 331 of the code of ordinances of Spring Grove Borough, Entitled “Solid Waste”. Darrell Ledford made a motion to approve. Phillip Klocek seconded the motion. The motion passed.

### **New Business**

1. Council considered approval of SEK Audit Engagement Letter. Robert Whyland made a motion to approve the March 7, 2024 SEK Engagement letter to provide auditing services for tax year ending December 31, 2023 subject to determining whether an extension of the April 1, 2024 filing deadline for the audit can be extended, and if it can, to a) table the motion until the Council’s April meeting; and if it can’t be extended, b) for Council staff to determine whether any other reputable auditing firm can complete the Borough’s audit for tax year ending December 31, 2023 at a cost lower than that quoted in the March 7, 2024 SEK engagement letter. If no extension is possible and no other reputable accounting firm can complete the audit, Borough staff is authorized to proceed with SEK in accordance with the terms of the March 7, 2024, engagement letter. Darrell Ledford seconded the motion. The motion passed.
2. Council considered approval of Dallastown Borough's request for Spring Grove Borough Fire Company’s assistance with the 2024 York County Fireman’s Convention Parade. Phillip Klocek made a motion to approve. Robert Whyland seconded the motion. The motion passed.
3. Council considered approval of the advertisement of Ordinance 02-2024, “Emergency Service Provider Cost Reimbursement.” Robert Whyland made a motion to pass. Phillip Klocek seconded the motion. The motion passed.
4. Council discussed the next steps for the fire department meetings with DCED. Friendship Hose Fire Co and council agreed the meetings are no longer necessary. Robert Whyland made a motion to direct staff to pay the \$25,000 previously approved to Friendship Hose Fire Co. Phillip Klocek seconded the motion. The motion passed.

### **Correspondence and Other Business**

1. Council discussed Pixelle refurbishment of whistle. Staff will reach out for a list of dates and times Pixelle would like to use the whistle due to Borough ordinances.

### **Adjournment**

Robert Whyland made the motion to adjourn the meeting. The motion was seconded by Phillip Klocek. The motion passed. President Kevin March adjourned the meeting at 8:20 PM. The next Regular Council Meeting is scheduled for April 15, 2024, at 7:00 PM at the Borough Office.

Respectfully Submitted,  
Danielle Robison, Administrative Assistant

