

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
October 16, 2023**

The Spring Grove Borough Council met for a regular session on October 16, 2023. President Rebecca Stauffer called the meeting to order at 7:01 PM.

BOROUGH COUNCIL PRESENT:

Rebecca Stauffer
Phillip Klocek
Robert Whyland
Kevin March
Darrell Ledford
Peter Lombardi

ALSO PRESENT:

Beverly Hilt, Mayor
Scott Miller, Operations Manager
Nicolle Ruth, Business Manager
Peter Ruth, Solicitor

ABSENT:

Kristina Morton was noted as absent during Roll Call.

Visitors

Tiffany Sauer	Kate King
Eric Thomas	Brian Carter
Tracy Crouse	Brent Auchey, Friendship Hose Fire Co.
Roxanne Stevens	Garret Strouse, Friendship Hose Fire Co.
Ann Hayes	

Invocation and Pledge to the Flag

Public Hearing on rezoning request continued from September 18, 2023.
The public hearing was closed at 7:18 PM

Public Comment

Tiffany Sauer and Ann Hayes – Spoke on behalf of the Glatfelter Memorial Library
Kate King – Presented 2024 Parks and Recreation Proposed Budget
Tracy Crouse – Spoke on behalf of the Spring Grove Historical Preservation Society

Meeting Minutes

Minutes from the September 18, 2023, public hearing was presented. Peter Lombardi made a motion to approve the minutes. Phillip Klocek seconded the motion. The motion passed.
Minutes from the September 18, 2023, regular meeting was presented. Darrell Ledford made a motion to approve the minutes. Robert Whyland seconded the motion. The motion passed.

Treasurer's Report

Expenses in September totaled \$403,842.14. Reconciliation reports were provided. Phillip Klocek motioned to approve the expense report. Peter Lombardi seconded the motion. The motion passed.

Administrative Reports

President

No Comment

Mayor

No Comment

Friendship Hose Fire Company

The fire company has a Sugar Cake sale scheduled for the week of October 16th. The department responded to 19 calls for the month of September.

Police

No Comment

Solicitor

Solicitor Peter Ruth gave an update on the Office of Open Records Final Appeal Determination and NFPA Standard 25.

Engineering Report

North Loop Interceptor Phase 2

- ARRO has begun preparations for the second phase of the North Loop project. Currently, they are still waiting for the 2023 details of the Small Water and Sewer Grant to be released.

Sewer/Stormwater

- ARRO has prepared two cost opinion documents for the proposed Hamlet Drive Stormwater improvements.

GIS

- ARRO has given Borough staff updated letters and emails to review for next years rental property inspections.

MS4

- ARRO has submitted the 2022-2023 MS4 Annual Report

Zoning, Code, & Parking Enforcement Reports

Code Enforcement, permits, and parking reports were provided.

Wastewater Treatment Plant Monthly Report

- Monthly DMR completed without any noncompliance issues. Completed year-end reports for DEP. Reports were run from October through September, annual nutrient summary reported total mass loads in pounds.
 - Ammonia 32.20, total Nitrogen 427.70, total Phosphorus 27.90.
 - As per DMR limits for phosphorus are 974 and for the total net Nitrogen 7306 plant is well within limits.

Recreation

Parks and Recreation August minutes and Financial Statements were presented.

Committee Reports

Christmas Tree Lighting Committee

- Planning is getting underway. The next meeting is November 8th.

The Halloween Parade Committee is looking for volunteers for October 25th.

Old Business

1. Council discussed budget process update.
2. Council discussed ADA ramp complaint for Roth's Church Road.
3. Council considered approval of Resolution 15-2023, for Junior Council Person Program. Kevin March made a motion to approve. Peter Lombardi seconded the motion. The motion passed.
4. Council considered approval of Ordinance 05-2023, Zoning Text Amendment Draft. A roll call vote was performed. Robert Whyland, Peter Lombardi, Kevin March, Phillip Klocek, and Darrell Ledford all voted aye. Rebecca Stauffer voted nay. The motion passed.
5. Council discussed Hamlet Drive Stormwater Improvement (Phase 2) quotes.
6. Council considered approval of Resolution 2023-17, Municipal Assistance Program. Robert Whyland made a motion to approve. Peter Lombardi seconded the motion. The motion passed.

New Business

1. Council to consider Rutters Land Development Plan. Will be discussed further at a later date.
2. Council discussed Pixelle Main Street crossing complaint.
3. Council considered approval of Resolution 16-2023, Emergency Repair Work. Peter Lombardi made a motion to pass. Robert Whyland seconded the motion. The motion passed.
4. Council discussed adopting the end of Railroad Street.
5. Council discussed Rental Inspection Criteria.
6. Council considered approval of Klugh Animal Control Services Contract. Darrell Ledford made a motion to pass. Philip Klocek seconded the motion. The motion passed.
7. Council discussed a salt brine spreading system.

Correspondence and Other Business

1. Council discussed Website Facelift
2. Council discussed a roll call vote system.
3. Council confirmed the 1st Monday of the Month Committee/Council meeting start time will be 7:00 PM.
4. Council considered going into an executive session regarding personnel.
5. At 9:14 PM there was a five minute recess.
6. Council went into executive session regarding personnel at 9:19 PM and came out of executive session at 10:05.

Adjournment

Peter Lombardi made the motion to adjourn the meeting. The motion was seconded by Darrell Ledford. President Rebecca Stauffer adjourned the meeting at 10:06 PM.

The next meeting is scheduled for October 30, 2023, at 5:30 PM at the Borough building.

Respectfully Submitted,
Danielle Robison, Administrative Assistant