



Borough of Spring Grove

Mayor Beverly R. Hilt

**Spring Grove Borough Council Meeting Minutes
Borough Office – 1 Campus Avenue
September 18, 2023, at 7:00 P.M.**

Borough Council

Rebecca J. Stauffer, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Morton

Phillip M. Klocek

Kevin E. March

Darrell A. Ledford

The Spring Grove Borough Council met for a regular session on September 18th, 2023. President Rebecca Stauffer called the meeting to order at 7:13 PM.

BOROUGH COUNCIL PRESENT:

Rebecca Stauffer

Phillip Klocek

Kevin March

Darrell Ledford

Peter Lombardi

Robert Whyland

ALSO PRESENT:

Beverly Hilt, Mayor

Scott Miller, Operations Manager

Nicolle Ruth, Business Manager

Danielle Robison, Administrative Assistant

Collin Fox, ARRO Engineer

Peter Ruth, Solicitor

ABSENT

Kristina Morton

Visitors

Brent Auchey, Friendship Hose Fire Co.

CPL Don Hoshauer, York County PD

Colleen Dempsey

Ayers Gilman

Dorian Ritenour

Bronson Ritenour

Gene Richardson

Calvin Richardson

Seth Hildebrand

Shawn Carbaugh 452.000 · Participant Recreation: 452.202 · Special Events - Hlwn Parade

Pledge of Allegiance

Public Comment

- JFT – Seth Hildebrand spoke on behalf of Hoke House Donations.
- Colleen Dempsey 15 South Water requested an appeal for the fine she received.

Meeting Minutes

Minutes from August 28, 2023, meeting was presented. Peter Lombardi made a motion to approve the minutes. Darrell Ledford seconded the motion. The motion passed unanimously.

Treasurer's Report

1. Expenses in August totaled \$211,727.96. Reconciliation and Budget vs Actual reports were provided. Robert Whyland motioned to approve reports. Peter Lombardi seconded the motion. The motion passed unanimously.

Administrative Reports

President

No Comment

Mayor

No Comment

- a) Friendship Hose Fire Company- Brent Auchey reported crab feed on September 2nd was a success and hopes they keep it as an ongoing event.
- b) Police-No Comment

Solicitor

No Comment

Engineering Report

North Loop Interceptor

- ARRO is currently reviewing Pay Application 4. This is the final/close out pay application.

GIS.

- ARRO is updating all letters and forms related to Rental Inspections.

MS4

- ARRO has begun drafting the 2022-2023 MS4 Annual Report.

Sewer/Stormwater

- ARRO assisted in coordinating the preparation of contract documents in order to hand off sludge hauling services to Wind River Environmental LLC, dba Kline's Services.

Community Park-Phase 3

- ARRO is reviewing Pay Application 5. This is the final/close out pay application.

Zoning, Code, & Parking Enforcement Reports

No Comment

Recreation

The August 2023 Minutes have been held. Financial statements from August 2023 will not be available until October's Council Meeting.

Committee Reports

Halloween Parade Committee met August 28, 2023. The next meeting is scheduled for September 21, 2023.

Christmas Tree Lighting Committee met September 6, 2023. The next meeting is scheduled for October 19, 2023.

New Business

1. Council considered signing Parks and Recreation and YMCA Final Agreement. Peter Lombardi made a motion to approve. Kevin March seconded the motion. The motion passed unanimously.
2. Council discussed Ordinance 15-2023, Fire Sprinkler Rental Inspection criteria. Peter Ruth will come up with recommendations.
3. Council discussed Resolution 5-2023, apply for a grant to fund 50% of the Comprehensive Plan cost. Peter Ruth will draft a Resolution. Robert Whyland made a motion to approve. Peter Lombardi seconded the motion. The motion passed unanimously.
4. Council considered adding the item of Pay Application #4 to the agenda. Phillip Klocek made a motion to approve. Darrell Ledford seconded the motion. The motion unanimously passed.
5. Council considered adding Pay Application #5 to the agenda. Peter Lombardi made a motion to approve. Phillip Klocek seconded the motion. The motion unanimously passed.
6. Council considered approving Pay Application #4 for the North Loop Interceptor Phase 1 in the amount of \$30,442.72. Phillip Klocek made a motion to approve. Peter Lombardi seconded the motion. The motion unanimously passed.
7. Council considered approving Pay Application #5 for the Community Park Project Phase 3 in the amount of \$178,947.69. Peter Lombardi made a motion to approve. Robert Whyland seconded the motion. The motion unanimously passed.

Old Business

1. Mosquito Control Update- York County Planning Commission does not plan to spray.
2. Council discussed the responsibilities of Spring Forge Development-Phase 4-HOA is responsible.
3. Council discussed the Roth's Church Road stormwater action plan.
4. Budget Process Update

Correspondence and Other Business

1. Budget meetings are scheduled for 10/23/2023 and 10/30/2023 at 5:30 PM at the Borough Office.
2. Council discussed having a Junior Council member. Peter Ruth will draft a Resolution.

Adjournment

Robert Whyland made the motion to adjourn the meeting. The motion was seconded by Peter Lombardi.

President Rebecca Stauffer adjourned the meeting at 8:43 PM.

The next meeting is scheduled for October 16, 2023, at 7:00 PM at the Borough Office.

Respectfully Submitted,

Danielle Robison, Administrative Assistant