



Borough of Spring Grove

Mayor Beverly R. Hilt

**Borough Meeting Agenda Packet
Borough Office – 1 Campus Avenue
July 17, 2023, at 7:00 P.M.**

Borough Council

Rebecca J. Stauffer, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Morton

Phillip M. Klocek

Kevin E. March

Darrell A. Ledford

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comments / Visitors

- A. YCPC - Heather Bitner – Presentation on 2025 Transportation Improvement Plan.
- B. Chief Damon – Navigating Crime Watch through York County Regional website.

5. Meeting Items

A. Approval of Minutes:

- 1) June 19, 2023

B. Treasurer's Report:

- 1) May 2023 & Budget vs. Actual
 - a) Expenses Totaling - \$682,900.56
- 2) June 2023 & Budget vs. Actual

C. Administrative Business

- 1) President
 - a) Consider organizational structure proposal and timeline.
- 2) Mayor
 - a) Friendship Hose Company Report
 - b) York County Regional Police Department Report
- 3) Solicitor
- 4) Engineer's Report
 - a) North Loop Interceptor
 - b) Community Park – Phase 3
 - c) Sewer/Stormwater
 - d) GIS
 - e) MS4
- 5) Zoning, Code, & Parking Enforcement Reports
- 6) Recreation
 - a) June 2023 Minutes
 - b) June 2023 Financial Statement
- 7) Committee Reports

D. New Business

- 1) Council to consider approval of Sludge Hauling bids.
- 2) Council to consider approval of ESRI Renewal Quote.
- 3) Council to discuss quotes to reseal the municipal building's parking lot.

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- 5) Council to consider approval of the Community Park Phase 3 Improvements Certificate of Substantial Completion by ARRO.
- 6) Council to discuss the Services Agreement draft with the YMCA of the Roses and Parks and Recreation.
- 7) Council to consider hiring Nicolle Ruth as a salary-exempt employee with a start date effective July 18, 2023
- 8) Council to consider appointing Scott Miller and Nicolle Ruth as co-borough secretaries.
- 9) Council to consider appointing Nicolle Ruth as Spring Grove Borough Treasurer.
- 10) Council to consider appointing Scott Miller and Nicolle Ruth as Chief Administrative Officers for the PSAB pension plan.
- 11) Council to consider Nicolle Ruth as an authorized signatory on all monetary accounts.
- 12) Council to consider approval of the North Loop Interceptor Certificate of Substantial Completion Change Order #1.

E. Old Business

- 1) Council to discuss comprehensive plan bids.
- 2) Council to consider budget preparation project proposal.
- 3) Update on the Veteran's Banner program.
- 4) Council to consider approval of Ordinance 03-2023 Parking Ticket Fines.
- 5) Council to consider approval of revising council member pay per Borough Code.
- 6) Council to consider the purchase of training hours from consultants.

F. Correspondence and Other Business

- 1) Council to discuss quotes to repave.
 - a) East Church Street
 - b) East Railroad Street
- 2) Council to discuss Non-Uniformed Pension Plan Actuarial Valuation as of January 1, 2023.
- 3) Council to discuss Annual Audit and Financial Report (DCED- CLGS- 30) December 31, 2022, prepared by SEK.
- 4) Council to discuss Tree Lighting Ceremony.
- 5) Council to discuss permitting private property sewer lines.
- 6) Council to discuss the Re-Grand Opening of the Community Park.
- 7) Council to discuss sending a board member to the Recreation Regional Board Meeting.
- 8) Meeting with Baseball Association July 25, 4:00 pm at East College Ave Park.

6. Adjournment

The next Council Meeting is scheduled for **August 21, 2023, at 7:00 P.M.**