

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 15, 2023**

The Spring Grove Borough Council met for a regular session on May 15, 2023. President Rebecca Stauffer called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Rebecca Stauffer
Phillip Klocek
Kevin March
Darrell Ledford
Peter Lombardi
Kristina Morton
Robert Whyland (via phone)

ALSO PRESENT:

Beverly Hilt, Mayor
Scott Miller, Director of Community Development
Nicolle Ruth, Executive Assistant
Peter Ruth, Solicitor
Zach Gulden, Borough Manager

Visitors

Brent Auchey, Friendship Hose Fire Co.
Garret Strouse, Friendship Hose Fire Co.
Ryan Yingling
Peggy Kile

Invocation and Pledge to the Flag

Public Comment

None

Meeting Minutes

Minutes from the April 17, 2023, meeting was presented. Peter Lombardi made a motion to approve the minutes. Phillip Klocek seconded the motion. The motion passed unanimously.

Treasurer's Report

Expenses in April totaled \$437,022.82. Budget vs actual reports were provided. Peter Lombardi motioned to approve the expense report. Kevin March seconded the motion. The motion passed unanimously.

President Rebecca Stauffer stated that there will be an executive session after the regular meeting is adjourned regarding personnel.

Administrative Reports

President

President Rebecca Stauffer announced that she has replaced Kristina Morton on the personnel committee with Robert Whyland. Kristina Morton requested to remain on the committee.

Mayor

Mayor Beverly Hilt will be at the Spring Grove Orchestra School District 50-year Anniversary Concert on May 20, 2023, and she will be making a proclamation on behalf of the school district.

Friendship Hose Fire Company

President Brent Auchey reported that the fire company sold 180 dozen sugar cakes at their sugar cake sale. They are in the process of having cameras installed for the whole parameter of their building.

Chief Garret Strouse reported that Friendship Hose Fire Company responded to 22 calls in the month of April. Fire department members have accumulated 215 hours of class time since the beginning of the year, and the annual company picnic is on June 3rd at 4:00 pm.

Police

No comment

Solicitor

No comment

Engineering Report

North Loop Interceptor

- Project is 99% complete.

Community Park - Phase 3

- The project is projected to be completed by Mid- June.

Zoning, Code, & Parking Enforcement Reports

There will be a Planning Commission meeting on June 1, 2023, to review Rutter's preliminary land development plan, which was recently submitted to expand its current store.

Recreation

No Comment

Committee Reports

Halloween Parade Committee met this past month.

The Safety Committee had its first meeting this past month.

The Personnel Committee met this past month.

Old Business

1. Council considered approval of Resolution 08/2023, new employee handbook. Peter Lombardi made the motion to approve. Darrell Ledford seconded the motion. The motion passed unanimously.

New Business

1. Council considered approval of the proposal with Doceo in the amount of \$12,053.00 for a new Dell PowerEdge Tower Server & IT support. Phillip Klocek made the motion to approve. Darrell Ledford seconded the motion. The motion passed unanimously.
2. Council considered the advertisement of proposed Ordinance 03-2023, parking ordinance updates. Peter Lombardi made the motion to approve. Kevin March seconded the motion. The motion passed unanimously.
3. Council considered the approval of YMCA of the Roses Spring Grove capital campaign donation. There was a suggestion to make a pledge of \$2,500.00 to be paid in 2024. Darrell Ledford made a motion to approve. Phillip Klocek seconded the motion. The motion passed unanimously.
4. Council considered approval of drone donation to Friendship Hose Company. Peter Lombardi made the motion to approve. Darrell Ledford seconded the motion. The motion passed unanimously.
5. Council considered approval of Resolution 09-2023, manager's participation in PSAB's Borough Management Caucus program. Phillip Klocek made the motion to approve. Peter Lombardi seconded the motion. The motion passed unanimously.
6. Council considered approval of a contract with YSM Landscape Architects in the amount of \$3,925.00 for traffic circle landscape plan. The council decided on tabling the discussion to next month's meeting. The would like to see two more quotes before considering approval of the contract.
7. Council considered discussion of York New Salem sewer billing and collection intergovernmental cooperation agreement extension or termination. Council is requesting an immediate increase for the next billing cycle to \$5.00 per bill, 2024 – would increase to \$6.00 per bill, 2025 increase to \$7.00 per bill, and then the council would revisit in 2026. Borough Manager Zach Gulden will contact YNS about the request.

Correspondence and Other Business

President Rebecca Stauffer suggested that the council start meeting two Mondays out of the month. The discussion was tabled for next month's council meeting.

Adjournment

Peter Lombardi made the motion to adjourn the meeting. The motion was seconded by Kevin March. President Rebecca Stauffer adjourned the meeting at 8:15 pm.

Executive session began at 8:15 pm to discuss personnel.

Executive session concluded at 9:22 pm.

President Rebecca Stauffer adjourned the meeting at 9:23 pm.

The next meeting is scheduled for June 19th, 2023, at 7:00 pm at the Borough building.

Respectfully Submitted,

Nicolle Ruth, Executive Assistant