



Borough of Spring Grove

Mayor Beverly R. Hilt

**Borough Meeting Agenda Packet
Borough Office – 1 Campus Avenue
April 17, 2023, at 7:00 P.M.**

Borough Council

Rebecca J. Stauffer, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Morton

Phillip M. Klocek

Kevin E. March

Darrell A. Ledford

Borough Manager

Zachary R. Gulden, MPA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comments / Visitors

- *Citizens may individually address the Council for a maximum of five minutes. Prior to addressing the Council, please state your name, address, and if applicable, the organization that you represent.*

5. Meeting Items

A. Approval of Minutes: March 20, 2023

B. Treasurer's Report: March 2023

C. Administrative Business

1) President

2) Mayor

a) Friendship Hose Company Report

b) York County Regional Police Department Report

3) Solicitor

4) Engineer's Report

5) Zoning, Code, & Parking Enforcement Reports

6) Recreation

7) Committee Reports

D. Old Business

- 1) New employee handbook discussion.
- 2) Consider approval of proposed Ordinance 02-2023, extending sewer billing due date from 15 to 30-days after distribution & allowing a discount for those who use electronic bill delivery and ACH payments.

E. New Business

- 1) Consider approval of Resolution 06-2023, setting the discount amount for those who use electronic bill delivering and ACH payments.
- 2) Consider approval of Resolution 07-2023, loose change policy.
- 3) Consider office safety upgrades at an expense of \$3,255.00.
- 4) Consider approval of a request of proposals advertisement via PennBid seeking a qualified contractor for full services to haul dewatered municipal sludge, screenings, and grit materials. The contract will be from September 1, 2023 – August 31, 2026.
- 5) Consider approval of a request for proposals advertisement seeking a qualified planning consultant to provide professional services to develop a new, long-term comprehensive plan.
- 6) Consider approval of Community Park Phase 3 change order #4 resulting in a savings of \$7,720.00.
- 7) Consider approval of work order with Landscape Architectural Services, LLC. In the amount of \$9,700.00 for Community Park Phase 3.
- 8) Consider approval of Community Park Phase 3 change order #5 at an estimated cost of \$3,500.00.
- 9) Consider approval of a handicapped parking space application for 74 N Main St.
- 10) Consider approval of Nicolle Ruth's successful completion of the 90-day probationary period, start regular employment, and increase of hourly rate from \$20.00 to \$21.00 per hour.

11) Consider appointing Beverly Hilt, Mayor, as the Borough's voting delegate at the 2023 PSAB Conference.

F. Other Business

6. Adjournment - The next Council Meeting is scheduled on **May 15, 2023, at 7:00 P.M**