

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
February 20, 2023**

The Spring Grove Borough Council met for a regular session on February 20, 2023. President Rebecca Stauffer called the meeting to order at 7:02 PM.

**BOROUGH COUNCIL PRESENT:**

Rebecca Stauffer  
Phillip Klocek  
Robert Whyland  
Kevin March  
Darrell Ledford  
Peter Lombardi

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Scott Miller, Director of Community Development  
Zach Gulden, Borough Manager  
Nicolle Ruth, Executive Assistant  
Peter Ruth, Solicitor

**ABSENT:**

Kristina Morton was noted as absent during Roll Call. At 7:20 pm she was noted as present.

**Visitors**

Garrett Strouse, Friendship Hose Fire Co.	Danielle McMaster
Brent Auchey, Friendship Hose Fire Co.	Dona Warner
Jodi Byers	Maynard Warner
Tom Byers	Seth Hildebrand
Ronald Smith	Amy Austin
Roxanne S.	Holly Seymore
Amy Nevin	Denise Hoover
Paul Nevin	Blair Boar
Shawn Carbaugh	Bryan Munoz
Nicole Vaughan	Chris Hoke
Shannon Richardson	Warner Peterson
Calvin Richardson	Eric M.
Gen Richardson	Becky Roman
Connie Hamilton	Josh Myers
Bill Stiles	
Tracey Haper	
Mark Czapp	

**Invocation and Pledge to the Flag**

**Public Comment**

Paul Nevin spoke in favor of preserving the Hoke House.

Shawn Carbaugh spoke in favor of preserving the Hoke House.

Matt Gallagher spoke in favor of preserving the Hoke House.  
Rachelle Lowe spoke in favor of preserving the Hoke House.

### **Meeting Minutes**

Minutes from the January 16, 2023 & February 13, 2023, meetings were presented. Minor corrections were made. Peter Lombardi made a motion to approve the amended minutes. Robert Whyland seconded the motion. The motion was passed unanimously.

### **Treasurer's Report**

Expenses in January totaled \$263,863.68. Budget vs actual reports were provided. Darrell Ledford motioned to approve the expense report. Kevin March seconded the motion. The motion was passed unanimously.

### **Administrative Reports**

#### President

No Comment

#### Mayor

No Comment

#### Friendship Hose Fire Company

Friendship Hose reported 15 calls in December. The fire company has a Sugar Cake sale scheduled for the end of March.

#### Police

No Comment

#### Wellspan EMS Ambulance Report

Beverly Hilt discussed that they are still working through the change of Wellspan EMS taking over Spring Grove Ambulance.

### **Solicitor**

Solicitor Ruth drafted a proposed ordinance on a tax credit for volunteer firefighters and EMS.

### **Engineering Report**

#### North Loop Interceptor

- Phase I has started.

#### Community Park - Phase 3

- Work will be completed on July 1<sup>st</sup>.

#### Main Street manholes

- Robert Whyland asked borough staff to investigate leveling out a few manholes on main street.
- Borough Manager Zach Gulden stated he will investigate.

## **Zoning, Code, & Parking Enforcement Reports**

No Comment

## **Recreation**

Winter/Spring Guide is available on Parks and Recreation and Spring Grove Borough websites.

## **Committee Reports**

Robert Whyland stated that the Street Committee met on February 17, 2023, to consider requiring the placement sidewalks at two properties in Spring Forge. The committee will review in 6 months and then in 12 months depending on how many properties have been developed.

## **New Business**

1. Council considered approval of the Hoke House Preservation Donation that Borough Manager Zach Gulden recommended. The borough will pledge the first \$50,000 towards preserving/restoring the Hoke House on-site (preferred) or its full relocation. Since the borough cannot do this alone, the pledge is conditioned upon the following: 1) Rutter's agreement and cooperation; 2) organizations such as Spring Grove Area Historical Preservation Society, York County, Friends of the Hoke House, Historic York, Inc., Rutter's, and others raise an additional \$250,000 to serve as grant matching funds; 3) a non-profit manage all donated funds and apply for / manage any local, state, and/or federal grant funds; 4) the non-profit collaborates with Rutter's during the entire duration of the project; and 5) the pledge is valid for 1-year. After discussion, Kristina Morton made a motion to approve. Peter Lombardi seconded the motion. Robert Whyland requested a roll call vote. The motion passed unanimously.

Council recessed from 7:55 pm to 8:00 pm.

2. Council considered the Final Subdivision Plan for the Spring Grove School District. After discussion on the school district's addition of a right-of-way, Robert Whyland made a motion to table the discussion until the next meeting on March 20, 2023, in order for staff to investigate further. Phillip Klocek seconded the motion. The motion passed unanimously.
3. Council considered addendum #4 to the lease agreement with Polli Equities, LTD. After discussion, Peter Lombardi made a motion to approve. Kristina Morton seconded the motion. The motion passed unanimously.
4. Council considered approval of the consolidation of all bank accounts to ACNB Bank and the opening of a \$250,000 15-month certificate of deposit with Traditions bank. After discussion, Robert Whyland made a motion to approve. Kristina Morton seconded the motion. The motion passed 6 to 1. Rebecca Stauffer voted nay.
5. Council considered approval of Borough Manager Zach Gulden's successful completion of the 90-day probationary period and start of regular employment. Kristina Morton made a motion to approve. Phillip Klocek seconded the motion. The motion passed unanimously.

6. Business façade ordinance discussion. Rebecca Stauffer suggested tabling the discussion to next month's meeting on March 20, 2023. Peter Lombardi made a motion to table the façade ordinance discussion. Kevin March seconded the motion. The motion passed unanimously.
7. Council considered Resolution 03-2023, the appointment of Peggy Kile to the Planning Commission with a term of February 20, 2023 - February 20, 2027. Peggy will replace councilmember Ledford on the Planning Commission. Phillip Klocek made a motion to approve. Peter Lombardi seconded the motion. The motion passed unanimously.
8. Discussion of Ordinance 01-2023, the establishment of a volunteer service tax credit. Council agreed to include Friendship Hose Company #1, Nashville Volunteer Fire Company, North Codorus Township Fire, and Jefferson Volunteer Fire Company as eligible entities.
9. Discussion of Resolution 01-2023, volunteer service tax credit program criteria. Council discussed the specific tax credit program criteria. Robert made the motion to approve the advertisement of Ordinance 01-2023 with adjustments as noted. Kristina Morton seconded the motion. The motion passed unanimously.
10. Council considered approval of a handicapped parking space application for 58 East Railroad Street. Darrell Ledford made a motion to approve. Kevin March seconded the motion. The motion passed unanimously.
11. Council considered approval of a handicapped parking space application for 35 South Main Street. Kristina Morton made a motion to approve. Darrell Ledford seconded the motion. The motion passed unanimously.
12. 2023 Halloween parade discussion and consideration. Approval in creating a committee. Darrell Ledford made a motion to approve. Kevin March seconded the motion. The motion passed unanimously.
13. Discussion of a Veteran banner program. Council agreed that the program is a great idea and Darrell Ledford requested more time to gather data on costs and banner suppliers.

### **Old Business**

1. Council considered approval of the new employee handbook. Rebecca Stauffer suggested tabling the discussion until the next meeting on March 20, 2023. Phillip Klocek made a motion to approve the suggestion. Robert Whyland seconded the motion. The motion passed unanimously.
2. Consider New Freedom Borough's offer to purchase various special event items for \$14,000. There was discussion that the Borough would keep all generators, trash cans, pop up canopies and, 2x electrical boxes. Peter Lombardi made a motion to approve as amended. Robert Whyland seconded the motion. The motion passed unanimously.

### **Correspondence and Other Business**

No comment

## **Adjournment**

Rebecca Stauffer suggested adding an executive session to the agenda. Phillip Klocek made a motion to approve the suggestion. Kristina Morton seconded the motion. The motion passed unanimously.

The regular meeting concluded at 9:06 pm.

The executive session began at 9:06 pm to discuss potential litigation and contracts.

The executive session concluded at 9:17 pm.

Kristina Morton made a motion to approve the proposal from ARRO Consulting. Darrell Ledford seconded the motion. The motion passed 6 to 1. Robert Whyland voted nay.

Kristina Morton made the motion to adjourn the meeting. The motion was seconded by Peter Lombardi. President Stauffer adjourned the meeting at 9:19 pm.

The next meeting is scheduled for March 20, 2023, at 7:00 pm at the Borough building.

Respectfully Submitted,  
Nicolle Ruth, Executive Assistant