

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
January 16, 2023**

The Spring Grove Borough Council met for regular session on January 16, 2023. President Rebecca Stauffer called the meeting to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Rebecca Stauffer  
Phillip Klocek  
Robert Whyland  
Kristina Morton  
Kevin March  
Darrell Ledford  
Peter Lombardi

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Scott Miller, Director of Community Development  
Zach Gulden, Borough Manager  
Nicolle Ruth, Executive Assistant  
Peter Ruth, Solicitor

**Visitors**

Garrett Strouse, Friendship Hose Fire Co.  
Brent Auchey, Friendship Hose Fire Co.  
Tracy Haper  
Alice M. Bortner  
Roxanne Stevens

**Invocation and Pledge to the Flag**

**Public Comment**

No comment.

**Meeting Minutes**

Minutes from the January 16, 2023, meeting was presented. Minor corrections were made. Peter Lombardi made a motion to approve the amended minutes, Phillip Klocek seconded the motion. The motion passed unanimously.

**Treasurer's Report**

Expenses in November totaled \$699,065.56. Budget vs actual reports were provided. Phillip Klocek motioned to approve the report. Darrell Ledford seconded the motion. The motion passed unanimously.

**Administrative Reports**

**President**

No Comment

## Mayor

No Comment

## Friendship Hose Fire Company

Friendship Hose reported 29 calls in December. The fire company began keeping track of their man hours per month, not including volunteer hours which are tracked separately. There were 8 volunteer applicants in the past month.

## Police

No Comment

## Spring Grove Ambulance Report

Beverly Hilt discussed that Spring Grove Ambulance last day in service will be January 31, 2023, and WellSpan EMS, LLC will be taking over February 1, 2023.

## **Solicitor**

Solicitor Ruth is creating a draft for firefighter's property tax rebate.

## **Engineering Report**

MS4

- Borough manager Zach Gulden applied for H2O Grant and reached out to Representative Seth Grove's office. The borough was notified that we were not eligible for grant, because we have issued a notice to proceed for the project.

North Loop Interceptor

- Work will start early to mid-February 2023.

Community Park - Phase 3

- Work will start on community park March 2023 and will be completed July 1, 2023

## **Zoning, Code, & Parking Enforcement Reports**

Director of Community Development Scott Miller provided his monthly report in the Council packet. He reported that he is working on rental registrations. Zoning and code enforcement sent out final notice letters to all businesses that require their grease traps to be cleaned and permitted.

## **Recreation**

No comment

## **Committee Reports**

Nothing to report.

Peter Lombardi made the motion to amend agenda New Business item #7 to consider approval of Resolution 02-2023, Planning Commission appointments. Robert Whyland seconded the motion. The motion passed unanimously.

### **New Business**

- A. Council considered approval of new employee handbook. After discussion on comp time, severe weather, vacation, health insurance, and vehicle safety usage, Rebecca Stauffer suggested a motion to table discussion until next meeting on February 20, 2023. Phillip Klocek made a motion to table. Robert Whyland seconded the motion. The motion passed unanimously.
- B. Council considered approval of snowplow indemnity agreement with Friendship Hose Fire Company No. 1. Robert Whyland made a motion to approve. Kristina Morton seconded the motion. The motion passed unanimously.
- C. Council considered approval of appointment of Garrett Strouse as the Spring Grove Borough Fire Chief. Darrell Ledford made a motion to approve. Kristina Morton seconded the motion. The motion passed unanimously.
- D. Council considered approval of a handicapped parking space application for 30 North Main Street. Kristina Morton made a motion to approve. Kevin March seconded the motion. The motion passed unanimously.
- E. Council considered approval of Resolution 01-2023- rescind approval of several handicapped parking spaces. Robert Whyland made a motion to approve. Darrell Ledford seconded the motion. The motion passed unanimously.
- F. Council considered approval of fire box card changes as requested by Friendship Hose Company #1. Darrell Ledford made a motion to approve. Robert Whyland seconded the motion. The motion passed unanimously.
- G. Council considered approval of Resolution 02-2023 - appointment of Neal Doyle, George Donovan, & Roxanne Stevens to the Planning Commission. Peter Lombardi & Robert Whyland being removed from the Planning Commission. Peter Lombardi made a motion to approve. Phillip Klocek seconded the motion. The motion passed unanimously.

### **Old Business**

- A. Regular meeting concluded at 8:31pm.
- B. Executive session began at 8:31pm to discuss potential litigation and contract.
- C. Executive session concluded at 9:00pm and regular meeting continued.
- D. 2023 Smoke in the Grove discussion and action – After lengthy discussions in this month and past month meeting’s – Robert Whyland made a motion to discontinue the Borough’s support of Smoke in the Grove. The motion was seconded by Kristina Morton. The motion passed unanimously.

President Stauffer adjourned the meeting at 9:07pm.

The next meeting is scheduled February 20, 2023, at 7:00 pm at the Borough building.

Respectfully Submitted,  
Nicolle Ruth, Executive Assistant