

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 16, 2022**

The Spring Grove Borough Council met for Regular Session on Monday, May 16th, 2022. President Rebecca Stauffer called the meeting to order at 7:02pm.

BOROUGH COUNCIL PRESENT

Rebecca J. Stauffer
Robert Whyland
Peter Lombardi
Phillip Klocek
Kristina Morton
Kevin March
Darrell Ledford

ALSO PRESENT:

Kim Hackett, Borough Manager
Becky Magnani, Adm. Asst/Recording Secretary
Scott Miller, Director of Community Development

Peter Ruth, Solicitor
Matthew Warfel, Engineer, ARRO
Collin Fox, Scientist, ARRO

BOROUGH COUNCIL ABSENT:

ALSO ABSENT:

Beverly Hilt, Mayor

Invocation and Pledge to the Flag

Public Comment/Visitors

Officer Hoshauer, York County Regional Police
Brent Auchey, Friendship Hose Company
Matthew Coyne, Friendship Hose Company

Officer Hoshauer reported that he had no action items for council.

Brent Auchey and Matthew Coyne reported that Friendship Hose Company received 14 calls in April, 3 were in Spring Grove Borough.

Meeting Minutes

A motion was made to approve the minutes by Peter Lombardi with Kristina Morton providing a second. The motion carried unanimously.

Treasurer's Report

Expenses totaling \$425,341.95 – a motion was made to approve by Peter Lombardi with a second made by Phillip Klocek; the motion carried unanimously.

Administrative Reports

President

President Stauffer heard good feedback from the community clean up day. The Borough staff were appreciative of the donation from Republic Services.

Engineering Report

Main Street Improvements

- PennDOT has completed an initial summary of funding and the final costs of the project.
- PennDOT is planning to close out the project soon.

MS4/Stormwater

- MS4 –
 - ARRO continues to update the draft MS4 Annual Report.
 - MCM 1 – Public Education and Outreach
 - ARRO has updated and delivered printed MS4 Educational materials to the municipal office
 - MCM 2 – Public Participation and Involvement
 - Scientist Fox provided a presentation on MS4 (Municipal Separate Storm Sewer System) in April
 - MCM 3 – Illicit Discharge Detection and Elimination
 - No illicit discharges reported from the public.
 - ARRO has updated and reviewed the MS4 mapping documents.
 - ARRO has scheduled outfall inspections with Scott Miller for May 20th.
 - MCM 5 – Post-Construction Stormwater Management
 - ARRO and the Borough drafted letters to be sent to property owners with stormwater management facilities requesting annual maintenance records for 2022. Letters were sent to property owners. The Borough will compile submitted maintenance records and follow up with property owners that do not respond to the Borough's letters.

North Loop Interceptor

- ARRO is working with the Borough to secure construction easements for the project.

WWTP Operations:

- ARRO continues to provide operations consulting assistance to the WWTP operator.

Borough Park - Phase 3

- ARRO has sent for owner signature the contract agreement with Shiloh Paving & Excavating, Inc. Upon execution, an issuance to the Contractor a Notice to Proceed will be provided.
- Construction completion anticipated by September 2022.

Code Enforcement

- Scott Miller, with assistance on high volume days from ARRO, has completed 91 rental inspections in the month of April.
- Scott Miller, with assistance from ARRO, is working to remove rental properties from the program in cases where they are no longer rental properties (i.e., properties being sold to tenants)
- ARRO has begun discussions to upgrade the Spring Grove system to a Cloud based system to increase the ease of updates to the system and allow access from any computer.
- April 2022 - EXTERIOR CODE ENFORCEMENT
 - Initial Code Enforcement Inspections Performed - April 2022: 1
 - Code Enforcement Re-Inspections Performed - April 2022: 0
 - Properties Issued Code Violations - April 2022: 1
 - Quality of Life Tickets Issued - April 2022: 0
- April 2022 - RENTAL PROPERTY MANAGEMENT
 - Rental Property Registrations (2022) Submitted - As of April 2022: 0
 - Rental Property Annual Registration Fee Paid - As of April 2022: 0
 - Tenant Surveys Submitted - As of April 2022: 0

GIS

- ARRO continues to provide as-needed GIS support to Borough office staff and public works/maintenance staff.
- 235 Registered Users to date for Public Notification System.
- ARRO coordinated with YCPC regarding the County's live parcel layer in GIS. Earlier in 2022 ARRO imported the County's live parcel layer into the Borough's GIS system. This will reduce time spent by ARRO by negating the need to manually update the County's parcel data, previously done on a quarterly basis. The County has experienced issues migrating their data to a new cloud platform resulting in routine interruptions to the live parcel layer being utilized by the Borough. The County is hopeful this issue will be resolved in the near future and ARRO has downloaded a Q2 2022 physical layer as a backup.

Solicitor

Review of construction easements for the North Loop Interceptor – Council approval for President Stauffer to execute the construction easement for the Robin L & Debra L Mauck property at 203 E. Second Avenue. Robert Whyland made a motion to approve with Kristina Morton providing a second; the motion carried unanimously.

Review of Cannabis Legislation project – no action taken.

Zoning & Codes Enforcement

See above

Recreation

Spring Grove Regional Parks and Recreation – the intergovernmental agreement will need to be reviewed in the upcoming months.

Committee Reports

None at this time.

New Business

Council to consider the approval of sending a land lease for a Pocket Park for a portion of 65 S Main Street with the Friendship Hose Company for their review and consideration. Peter Lombardi made a motion to approve with Darrell Ledford providing a second; the motion carried with one nay by Robert Whyland.

Consider approval of \$2,750 expenditure from the Community Development fund for the site concept plan which will allow Borough Staff to seek grant funding contingent upon Friendship Hose Company's execution of the land lease. Peter Lombardi made a motion to approve with Kevin March providing a second. President Rebecca Stauffer requested a roll call vote.

Rebecca J. Stauffer - Yea

Robert Whyland - Nay

Peter Lombardi - Yea

Phillip Klocek - Nay

Kristina Morton - Nay

Kevin March - Yea

Darrell Ledford – Yea

The motion carried.

Council to consider approval of Ordinance 2-2022 to include inspections of lateral plumbing connections by Spring Grove Borough Wastewater Operator. Robert Whyland made the motion to approve with Peter Lombardi providing a second. The motion passed unanimously.

Council discussed possible purchase of 20 S. Water Street and also the authorization of an appraisal to determine the value of the property. The property would need to be subdivided first in order for the Borough to purchase the parcel. No action was taken.

Old Business

Update on Roth's Church Road project and the School Board Decision – the school board did pass the project and is moving forward.

Correspondence and other business

York County Trail Towns presentation from the Chamber of Commerce meeting was included in the council packet.

Rail Trail Construction update – it appears that they will be done on or ahead of schedule. There will be a dedication on Thursday, June 2nd.

Acknowledgement letter of thanks was received from from Glatfelter Memorial Library.

The meeting adjourned at 8:35pm and the next meeting is scheduled for June 20th at 7:00pm at the Borough building.

Respectfully Submitted,

Becky Magnani
Recording Secretary