

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
December 6, 2021**

The Spring Grove Borough Council met at the Borough office for Regular Session on Tuesday December 6, 2021. President Rebecca Stauffer called the meeting to order at 7:02PM.

**BOROUGH COUNCIL PRESENT**

Joshua D. Moore  
Rebecca J. Stauffer  
Robert Whyland  
Peter Lombardi  
Larry McConnell

**ALSO PRESENT:**

Beverly Hilt, Mayor (via telephone)  
Kim Hackett, Borough Manager  
Becky Magnani, Adm. Asst/Recording Secretary  
Scott Miller, Director of Community Development  
Matt Warfel (ARRO Inc.)  
Peter Ruth, Solicitor  
Sargent Montgomery, YARPD

**BOROUGH COUNCIL ABSENT:**

Vincent Catalano

**ALSO ABSENT:**

**Public Comment/Visitors**

Phillip Klocek of Monocacy Trail

Brenda Sterner of Hamlet Drive West – made a comment that tax payer dollars would be better spent on projects other than another speed bump on Hamlet Drive West. Ms. Sterner also had questions about fencing ordinances which were answered by Scott Miller; Becky Magnani gave her a zoning permit.

**Meeting Minutes**

Minutes from the November 15<sup>th</sup> meeting will be presented at the December 20<sup>th</sup> meeting.

**Treasurer's Report**

Report to be provided at the December 20, 2021 meeting.

**Administrative Reports**

President

Rebecca Stauffer thanked the borough staff for the effort in holding the Tree Lighting Ceremony on December 2<sup>nd</sup>.

Mayor

Friendship Hose Company

The next report will be submitted for the December 6<sup>th</sup> meeting

Spring Grove Ambulance

Friendship Hose Company reports for October and November 2021.

YARPD

Sargent Montgomery reviewed the police report provided in the packet.

The council adjourned to Executive Session at 7:15pm and reconvened at 7:24pm.

Borough Staff Reports

Manager

Manager Hackett advised that election results are not final yet.

Engineer – ARRO – Matt Warfel

Engineer Warfel referenced the written notes in the packet for Council regarding current and future projects.

Main Street Improvements

Engineer Warfel reported the project is down to the final punch list items.

Stormwater/MS4

ARRO continues to train with Borough staff on training and other inspections.

Development Reviews: Dunkin Donuts

The highway occupancy permit is in the hands of PennDot.

GIS

ARRO staff has worked with Borough employees on the Borough maintained notification system.

Community Park Phase III

The plan has been submitted to DCNR for approval. They are hoping to open bids in March and start construction in May of 2022.

Code Enforcement Services

Engineer Warfel reported that ARRO is providing assistance as needed.

Solicitor

Review and Discussion of Agreement with York County Regional Police Commission

Attorney Ruth provided an overview of the agreement between York County Regional Police Commission and The Borough of Spring Grove – to be voted on later in the meeting.

#### Zoning & Codes Enforcement

Scott Miller reviewed both the Zoning Report and the Code Enforcement Report.

#### Recreation

The Recreation Board notes are attached to the packet for October and November 2021.

#### Committee Reports

No reports.

#### New Business

Consider Approval of a Resolution Setting the Tax Rate for 2022 at 6.00 Mills – A motion was made by Joshua Moore and seconded by Robert Whyland; the motion carried unanimously.

Consider Approval of a Resolution Setting the Wage and Salary Schedule for 2022 - A motion was made by Larry McConnell and seconded by Joshua Moore; the motion carried unanimously.

Consider Approval of a Resolution Establishing the Miscellaneous Fee Schedule for 2022 - A motion was made by Peter Lombardi and seconded by Joshua Moore; the motion carried unanimously.

Consider Approval of a Resolution Establishing the Sewer Rates for 2022 - A motion was made by Robert Whyland and seconded by Larry McConnell; the motion carried unanimously.

Consider Approval of the 2022 Budget - A motion was made by Peter Lombardi and seconded by Joshua Moore; the motion carried unanimously.

Consider Approval of the Holiday Calendar for 2022 - A motion was made by Larry McConnell and seconded by Joshua Moore; the motion carried unanimously.

Consider Approval of a Resolution Appointing Kim Hackett as Secretary - A motion was made by Robert Whyland and seconded by Larry McConnell; the motion carried unanimously.

Consider Approval of a Resolution Appointing Kim Hackett as Open Records Officer - A motion was made by Joshua Moore and seconded by Peter Lombardi; the motion carried unanimously.

Consider Approval of a Ordinance Authorizing the York County Regional Police Department to Provide Law Enforcement Services to the Borough of Spring Grove - A motion was made by Peter Lombardi and seconded by Joshua Moore; the motion carried unanimously.

Consider Approval of an Ordinance Regulating No Parking Limitations Within the Borough – this action item will be tabled to the December 20<sup>th</sup> meeting - A motion was made by Robert Whyland and seconded by Larry McConnell; the motion carried unanimously.

Discuss 2022 Council Meeting Schedule and Consider Authorizing Advertisement of the 2022 Meeting Notice if Dates are Approved – 2022 Meeting Dates as follows with meetings at 7pm unless otherwise noted:

January 3

January 17

February 21

March 21

April 18

May 16

June 20

July 18

August 15

September 19

October 17 – start at 6pm

October 24 – start at 6pm

October 26 – start at 6pm

November 21

December 19

A motion was made by Joshua Moore and seconded by Robert Whyland; the motion carried unanimously.

Kevin Miller successfully completion his first 90 Days of employment.

Correspondence and other business

The Borough Holiday party scheduled for December 10<sup>th</sup> will be postponed. Details will be sent at a later date.

The meeting adjourned at 8:24pm and the next meeting is scheduled for December 20<sup>th</sup> at 7:00pm at the Borough building.

Respectfully Submitted,

*Becky Magnani*  
Recording Secretary