

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
JANUARY 4, 2021**

The Spring Grove Borough Council met electronically via Zoom for Regular Session on Monday, January 4, 2021. President James D. Graham called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
Peter A. Lombardi
Rebecca J. Stauffer
Larry McConnell
Joshua D. Moore
David B Kile
Vincent Catalano

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Becky Magnani, Adm Asst/Recording Secretary
Kim Hackett, Director of Community Development
Matt Warfel, (ARRO Inc.)
Peter Ruth, Solicitor
Tim Bankert & Matt Coyne, Friendship
Hose Company

BOROUGH COUNCIL ABSENT:

ALSO ABSENT:

None

Approval of Minutes

December 7

The Minutes of the Regular Council Meeting held December 7th were presented to Council for their review. They need to reflect that Andrew Shaffer did not have a written report for council. A motion was made to accept the minutes with the changes to be made as discussed by Rebecca Stauffer with a second by David Kile; the motion carried unanimously.

Treasurer's Report

There were expenses totaling \$153,756.93. Peter Lombardi made a motion to approve and Larry McConnell seconded the motion, which carried unanimously.

President's Report

President James Graham did not have anything to report.

Mayor's Report

The Mayor reported that SWRPD had their final meeting on December 23, 2020. The files are currently at Heidelberg Township.

Manager

Manager Shaffer submitted a written report to present to Council, and presented the following:

- York County Open Space Land Acquisition Grant Program awarded Spring Grove Borough \$42,428 to aid in the purchase of nearly seven (7) acres of land along Pine Avenue and College Avenue which is currently owned by the school district. The next step will be to apply to DCNR for a land acquisition grant to match funds to purchase the property. There is currently no contract to purchase the land.
- We are preparing the end of year financial report.
- We are preparing the 2021 Directory and Budget.

ARRO Engineering

No action items for council.

Main Street Improvements

Engineer Warfel reported to Council there has been no construction going on for the past month. ARRO has received an approval for the location of the bus shelter as well as a cost for services from the contractor.

Stormwater/ MS4

Engineer Warfel reported that ongoing compliance work continues, and training has been provided to Borough Staff. Outfall inspections will occur in January 2021.

Glenview Road and SR 116

Engineer Warfel reported to Council that the survey work has been completed and a sketch plan for the traffic and intersection work has been drafted. The ARLE grant was not awarded to Spring Grove Borough at this time. We will continue to look for funding opportunities and we will most likely reapply to ARLE next year. Discussion ensued regarding continuing with the project and President Graham polled the Council Members.

Larry McConnell	Keep moving forward with plans
Joshua Moore	Keep moving forward with plans
Vince Catalano	Put project on hold and continue to look for grant money
David Kile	Keep moving forward with plans
Rebecca Stauffer	Keep moving forward & need a temporary fix for Hardee's intersection
Peter Lombardi	Keep moving forward & need a temporary fix for Hardee's intersection

Rebecca Stauffer made a motion to move forward with the purchase of delineators and placement in order to prohibit left hand turns which cross a double yellow line in order to redirect traffic. Larry McConnell seconded the motion and it carried unanimously.

ARRO will move forward with creating a sketch plan and take additional direction from the Borough moving forward.

North Loop Interceptor

The DCED grant received. We have surveyed the length of the interceptor intended for replacement and performed a preliminary environmental review of the site.

GIS

Engineer Warfel reported the GIS manager met with Borough Staff to discuss a new email and text notification system. They are also working on digital rental property forms and self-inspection forms.

Wastewater Treatment Plant

Engineer Warfel reported to Council that he has been working with Manager Shaffer and Anthony Lewis on compliance and process control issues. ARRO has put together a preliminary design/memorandum for additional sludge holding to help assist with processing solids.

Community Park – Phase 3

Grant funds have been received and supplemented. ARRO is preparing the submission to DCNR and that approval is needed prior to putting the project out to bid. They are hoping to have approval by mid-February and proceed with bidding in late spring.

Code Enforcement Services

Engineer Warfel provided a summary to Council on the Code Enforcement Services provided in December. One inspection was performed. Eighty-three self-inspection forms were sent to rental property owners and 35 have been completed.

Strategic Management Planning

Engineer Warfel reported that ARRO subcontracted with the Pennsylvania Economy League and will be providing information to PEL as it relates to the infrastructure in the Borough.

Solicitor's Report

Solicitor Ruth reported to Council that he has no action items for council.

Community Development

The Director of Community Development noted that she is going through programs the Borough has including stormwater. Kim is actively working on updating the Borough Municipal Directory and Map and looking for more sponsors. Smoke in the Grove planning will begin in January.

Ambulance Club

Mayor Hilt reports that Jackie has been keeping her up to date.

RecreationSpring Grove Regional Parks and Recreation Center

Rebecca Stauffer went to the meeting and she feels that if everyone can go to the meetings once a year it would be beneficial. Rebecca Stauffer made a motion to re-

appoint James Graham to the Recreation Board. Larry McConnell seconded the motion which carried unanimously.

Committee Reports

None at this time.

Unfinished Business

Consider Authorizing Advertisement of an Ordinance Approving an Intermunicipal Cooperation Agreement with New Salem Borough for Sewer Billing Services -

Joshua Moore made a motion to approve, Peter Lombardi seconded the motion. The motion carried with Rebecca Stauffer and Vince Catalano opposing. Motion carried.

Consider Approval of an Ordinance Renaming North Water Street and West 1st Avenue – Joshua Moore made a motion to approve and Peter Lombardi seconded the motion, which carried unanimously.

New Business

Consider Approval of the Hiring of Kim Hackett as Borough Manager and Treasurer – Larry McConnell made the motion to approve and David Kile seconded the motion, which carried unanimously.

Consider Approval of Resolution 1-2021 Authorizing the Submission of a Greenways, Trails, and Recreation Grant in the Amount of \$250,000 – Rebecca Stauffer made the motion to approve and Joshua Moore seconded the motion, which carried unanimously.

Correspondence

PSAB Pension Plan – month ending December 2020.

Council adjourned the meeting at 8:43pm.

Respectfully Submitted,

Becky Magnani
Recording Secretary