

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
FEBRUARY 1, 2021**

The Spring Grove Borough Council met electronically via Zoom for Regular Session on Monday, February 1, 2021. President James D. Graham called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
Peter A. Lombardi
Larry McConnell
Joshua D. Moore
Vincent Catalano
Rebecca J. Stauffer
David B. Kile

ALSO PRESENT:

Beverly Hilt, Mayor
Kim Hackett, Borough Manager
Becky Magnani, Adm Asst/Recording Secretary
Andrew Shaffer
Tammy Miller
Matt Warfel (ARRO Inc.)
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Joshua Moore

ALSO ABSENT:

None

Public Comment/Visitors

None at this time

Approval of Minutes

The Minutes of the Regular Council Meeting held on January 4, 2021 and January 18, 2021 were presented to council for their review. Rebecca Stauffer made a motion to accept the minutes and Larry McConnell seconded the motion, which carried unanimously.

Treasurer's Report

The report will be provided at the February 15, 2021 meeting.

Administrative Reports

President

Information from the Executive Session from January 4th will be discussed today under New Business. President Graham appreciates the hard work that Kim Hackett and Becky Magnani have been putting in at the Borough Office. He also wants to acknowledge his appreciation for the Public Works Employees for their time in removing snow during this last storm.

Mayor

If there are any questions regarding the York Area Regional Police Department reports, Mayor Hilt is available to answer them. Mayor Hilt also read a letter from the Spring Grove Area Ambulance Club to make it a public record.

Manager

Manager Hackett reported that we do have an agreement in place for Andrew Shaffer to provide support through the transition of Borough Managers. Manager Hackett also reported that Becky Magnani, Administrative Assistant completed the educational portion of the Notary process and is waiting to take the exam. Manager Hackett reports that she will be taking wastewater education courses and Scott Miller will obtain his BCO.

Engineer – ARRO – Matt Warfel

No action items for council

Main Street Improvements

Engineer Warfel reports that he met with the Borough, PennDot, and JBI to review scheduling for continued work. They are working on pricing for additional work such as the bus shelter.

Stormwater/MS4Plan Reviews

ARRO continues to provide reviews of stormwater and land development submissions to the Borough.

Hamlet Drive Stormwater Improvement Extension

ARRO is looking at a potential project to extend it to Campus Avenue swale/stream and putting together revisions to submit to the Borough.

Spring Forge Shopping Center Swale Improvement

Engineer Warfel reports that ARRO is making revisions to preliminary design information and possibly holding until a response is received from the county stormwater group.

Glenview Road and SR 116

Additional revisions have been made to the sketch plan and have been submitted to Borough staff. ARRO's cost estimate is about \$923,000. President Graham commented that we may want to contact Jackson Township about sharing costs and pursuing funding opportunities.

Sanitary Sewer SystemsWastewater Treatment Plant

ARRO continues to work with the plant operator and the plant is performing way below treatment limits. ARRO is also looking at a preliminary design plan for additional storage of dewatering the sludge at the treatment plant.

North Loop Interceptor

ARRO is working on a preliminary layout of the sewer and should have revisions in a week or two.

Chapter 94 Report

This is the Waste Load Management Report about what comes into the facility; it is due by the end of March and Engineer Warfel does not anticipate any issues.

GIS

ARRO is working the development of a notification system using Office365 to provide notifications to Borough Residents. ARRO is also helping with the Borough Map as well as payment systems for rental properties.

Community Park – Phase III

The Borough and ARRO have discussed anticipated costs for the project and the Borough has stopped additional engineering work with the exception of permitting and coordination with MedEd.

Code Enforcement Services

The Code Enforcement report is attached to the agenda and only two exterior inspections performed with one violation noted.

Strategic Management Planning

Interviews have been conducted with former Manager Shaffer, Manager Hackett, Council President Graham, Mayor Hilt and additional interviews may be pending. Site visits will be scheduled with the Borough in the future.

Consider Authorizing Advertisement of the Sewer Ordinance

Rebecca Stauffer made a motion to advertise the ordinance, with Larry McConnell seconding the motion. The motion carried unanimously.

Solicitor

Solicitor Ruth reported that he met with former Borough Manager Shaffer and John McLucas regarding a few zoning decisions in January.

Zoning & Codes Enforcement

The Zoning Officer's Report and Code Enforcement Report for January 2021 is attached in the meeting packet.

Recreation

Spring Grove Regional Parks and Recreation Center Board Minutes – December 2020
Spring Grove Regional Parks and Recreation Center Financial Report – December 2020

President Graham thanked Manager Hackett and Mayor Hilt for attending meetings in January. President Graham reports that they overspent by about \$23,000 in December but still have about \$40,000 in the bank. President Graham would like to meet with the

other municipalities on February 22 or February 26 regarding funding. Council member Rebecca Stauffer reported that she could attend the meeting along with Manager Hackett and Mayor Hilt.

Committee Reports

The delineators have been installed.

Unfinished Business

New Business

Consider Approval of the Hiring of Scott Miller as Director of Community Development
Larry McConnell made a motion to approve with Peter Lombardi providing a second to the motion, which carried unanimously.

Consider Approval of Scott Miller as Alternate Member to the York County Stormwater Consortium

Rebecca Stauffer made a motion to approve with Peter Lombardi providing a second to the motion, which carried unanimously.

Consider Authorizing Manager Hackett to Initiate Recruitment of a Full Time Public Works Employee

Discussion ensued regarding the actual retirement date of the current Public Works employee. A decision will be made at a later date.

Correspondence

PSAB Pension Plan Statement – Month Ending December 2020

President Graham remarked that it was another good month.

Council adjourned the meeting at 8:18pm.

Respectfully Submitted,

Becky Magnani
Recording Secretary