

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL & COMMITTEE  
May 18, 2020**

The Spring Grove Borough Council met electronically via Zoom in Regular Session on Monday, May 18, 2020. President James D. Graham called the meeting to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT**

James D. Graham  
Peter A. Lombardi  
Larry McConnell  
Joshua D. Moore  
Rebecca J. Stauffer  
Vincent Catalano

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Andrew N. Shaffer, Borough Manager  
Velda Nickell, Adm. Assistant

**ALSO ABSENT:**

Solicitor Peter Ruth

**BOROUGH COUNCIL ABSENT:**

David B. Kile

**Public Comment/Visitors**

Tammy McBride, 215 Hauer Terrace was in attendance to discuss Item C under New Business, "Lot Consolidation Plan (213 & 215 Hauer Terrace). Robert Whyland, 7 N. Walnut St. was also in attendance.

**Lot Consolidation Plan – McBride (213 & 215 Hauer Terrace)**

President Graham presented this item first, in order to facilitate the expedition of this matter for the McBrides. Manager Shaffer informed Council that the McBrides are requesting to combine two (2) lots that they own, which are located next to one another, in order to be in compliance with a Zoning Ordinance to place a pool to the rear of the property. Two items to note:

- There will be a sidewalk placement requirement on the vacant lot (197) to connect the sidewalk of the two (2) adjacent properties; and
- The "Stormwater Management Acknowledgement Block" on the Plan references back to the original building permit, acknowledging that the property has existing stormwater management.

The plan needs to be reviewed by the York County Planning Commission; Mrs. McBride stated it has been submitted. The recreation fee doesn't need to be paid; it was already paid by Kinsley. Manager Shaffer answered all the questions and concerns Tammy McBride had. Council will have to waive the Zoning Ordinance requirement (Chapter 350, Section 10) which requires the Planning Commission review the plans. The Borough solicitor has advised that there isn't any reason the Planning Commission needs to review them. Motion was made by Rebecca J. Stauffer, second by Larry McConnell to waive Chapter 350, Section 10 of the Zoning Ordinance which requires the Planning Commission review the McBride Consolidation Plan for lots 197 and 198. Motion carried unanimously.

Motion was made by Joshua D. Moore, second by Vincent Catalano to approve the Consolidation Plan for lots 197 and 198 with the two (2) notes as outlined above and contingent upon the approval by the York County Planning Commission. Motion carried unanimously.

## **Old Business**

### **A. Committee Reports**

There weren't any committee reports submitted.

### **B. Main Street Improvement Project**

Manager Shaffer reported that this project is still in a holding pattern due to COVID-19. There have been some on-site meetings with the contractor. The curb ramp at 1<sup>st</sup> Avenue was not designed properly. Also, the retaining wall on Jackson Street is shifting. There haven't been any additional residential notices sent out due to the fact we do not presently have a time schedule. Council expressed concern over the fact ARRO missed the curb ramp and retaining wall problems. Manager Shaffer stated he has addressed this with Engineer Warfel. Due to the loss of good weather days the final overlay will probably be done late Summer of 2021 instead of Spring.

### **C. Hamlet Drive Speed Trailer Results**

This report was distributed to Council at the May 4<sup>th</sup> meeting. The speed trailer was placed on Hamlet drive in February for 13 days to address concerns that traffic had increased due to the speed tables placed on Glenview and Spring Forge Drive. The average speed was just over 20 mph and the average number of vehicles was 83 per day. A homeowner has requested additional speed tables be placed on Hamlet Drive. After discussion the consensus of Council was the volume and speeds were very acceptable, and traffic calming of other areas of the Borough, i.e. downtown, should be addressed in the future.

### **D. Treasurer's Report – April 2020 – Expenses Totaling \$299,228.11**

The Treasurer's Report for April 2020 was presented to Council for their review. Manager Shaffer stated that expenses were higher than normal due to the semi-annual payment (interest only) on the bond and two (2) payments were made for refuse collection due to the timing of the mail. A motion was made by Larry McConnell, second by Peter A. Lombardi to approve the Treasurer's Report as presented. Motion carried unanimously.

**New Business****A. General Fund Budget Evaluation**

President Graham reported that the Borough received a letter from the York Adams Tax Bureau regarding the reduction in Earned Income Tax revenue due to the shutdown of businesses for the COVID-19 virus. It has been estimated that unemployment could reach 25%, possibly further reducing this income stream for the Borough. Manager Shaffer gave the following input: It will be difficult to cut anything from the budget because we are now in the second quarter of the year and budgeted projects have already been started. To-date the Borough has received \$598,000 in Real Estate Taxes with \$70,000 outstanding. This is normal, but expecting a reduction in the future, as the unemployment didn't hit until the second quarter. After further discussion there were no actions taken; the consensus of Council was to continue to evaluate the budget closely moving forward.

**B. Consider Approval of Resolution 3-2020**

Resolution 3-2020, authorizing the submission of a Commonwealth Financing Authority Grant Under the Greenways, Trails and Recreation Program, was submitted to Council for their approval. This grant would offset the match required for the DCNR Grant already awarded (\$155,000). Motion was made by Peter A. Lombardi, second by Larry McConnell to approve Resolution 3-2020 as presented. Motion carried unanimously.

**C. Lot Consolidation Plan**

Addressed under "Public Comment"

President Graham took the opportunity to inform Council that the Recreation Board will be conducting a special meeting tomorrow, May 19<sup>th</sup> at 6:00 pm to review where they are currently and plans moving forward.

**Correspondence**

None

**Executive Session**

At 8:34 PM, Council convened into Executive Session to discuss the Community Center building, Southwestern Regional Police, and potential litigation. Council has agreed to allow Robert Whyland to participate in Executive Session.

Council reconvened at 10:11 PM. Motion was made by Joshua D. Moore, second by Peter A. Lombardi to approve the Sale Agreement for the Community Center Building located at 50 N. East Street with modifications as discussed. A roll call vote was taken as follows: Larry McConnell – Aye; Peter A. Lombardi – Aye; Joshua D. Moore – Aye; Rebecca A. Stauffer – Nay; Vincent Catalano – Nay; James D. Graham – Aye. Motion carried with four (4) Aye votes and two (2) Nay votes. A letter will be sent to the tenants of the building.

Meeting adjourned at 10:17 PM until Council Meeting to be held on Monday, June 1, 2020 at 7:00 PM, via Zoom.

Respectfully submitted,

***Velda Nickell***

Recording Secretary