

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
November 4, 2019**

At this time, President Graham announced to those present that Council will be holding the Public Meeting prior to the Invocation and the Pledge to the Flag.

After the Public Meeting was over, President Graham called the meeting to order.

The Spring Grove Borough Council met in Regular Session on Monday, November 4, 2019. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 8:30 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Joshua D. Moore
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Matt Warfel, (ARRO Inc.)
Peter Ruth, Solicitor

ALSO ABSENT:

None

BOROUGH COUNCIL ABSENT:

None

Public Comment / Visitors

A. Mr. Dan Miller, resident of Spring Grove Borough and an officer with York Area Regional Police Department, was present to address Council regarding the services they can offer Spring Grove Borough. He pointed out that both York Area Regional Police Department and Northern Regional Police Departments offer very professional service. Both departments look very similar to each other on paper. But, that being said, there are some things that each department does differently.

When York Area Regional Police Department took on Red Lion Borough Police Department, they also took on those officers. All but two of the officers are still with them today. York Area Regional Police Department is very committed to providing the absolute best police services that they believe the residents desire. They feel that their job isn't necessarily numbers, or statistics. Their job is the people they police.

B. Mr. Bill Kessler, Monocacy Trail, inquired on the status of the Spring Grove Area Community Center.

Approval of Minutes

October 2019

The Minutes of the Regular Council Meeting held October 7, 2019 and the Committee Meeting held October 21, recessed to October 28, 2019 were presented to Council for their review. Peter A. Lombardi made a motion, seconded by Rebecca J. Stauffer, to approve the minutes for October as amended, after a correction is made. Motion Carried

Treasurer's Report

October 2019

The Treasurer's Report for October 2019 was tabled until Committee Meeting, to be held November 18, 2019 so that Council has a chance to review the information.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –October 2019

The Parking Enforcement Officer's Report for October 2019 was presented to Council for their review.

Southwestern Regional Police Activity Report –September 2019

The Police Activity Report for September 2019 was presented to Council for their review. Officer in Charge Jaimie Stalcup was present to answer any questions.

Southwestern Regional Police Financial Report – September 2019

The Financial Report for September 2019 was presented to Council for their review.

Southwestern Regional Police Board Minutes - September 2019

The Minutes of the Southwestern Regional Police Board for the month of September 2019 were presented to Council for their review.

Manager

2020 Community Center Leases

Manager Shaffer reported to Council that the Community Center Lease Agreements for 2020 have all been mailed out to the tenants. The new Lease Agreements explain the new rates for 2020 as well as the new language that was previously proposed. Those will need executed by the end of this year.

Sales Agreement – 65 South Main Street

Manager Shaffer reported to Council that the Borough applied to DCED under the Commonwealth Financing Authority (CFA) Grant program. The Borough has a draft real estate purchase agreement. Solicitor Ruth has reviewed the agreement with only a few modifications.

DCNR Meeting – Community Center

Manager Shaffer reported to Council that he and Mayor Hilt attended a meeting with DCNR regarding the potential conversion of the Community Center. Because there were grant funds that were used to make improvements at the Community Center, there is a section in the grant agreement that addresses conversion of the property. If there is a conversion, the department needs to be informed as there is a potential of a payback of those grant funds. Manager Shaffer provided a history of how they got to the point of possibly selling the building with regards to the feasibility study, the condition of the building, as well as the public presentation. Manager Shaffer felt that overall they were impressed with the due diligence of the Borough that was completed. Additionally, if there is an offer on the table, they are asking for that information to be provided to them, as well as a depreciation schedule of the assets that were improved using funds. As a result, should there be an offer, it would be up to the Borough to prove that the assets that were improved are fully depreciated to offset any payback. In addition, if there is a payback amount, that amount can be invested back into the current Community Park to offset.

ARRO EngineeringMain Street Improvements

Engineer Warfel reported to Council that ARRO has had a change in status regarding the Main Street Improvement project. The project has been bid and it is in the PennDOT's point of view, in a pre-award status. It is ARRO's understanding that they intend to award the bid to the low bidder, JVI Group. Their bid was \$2,178,271.00. That is for the combined project. For an approximate breakdown, the Borough's portion of that project would be \$1,239,000. Engineer Warfel reminded Council that there is a MTF grant for \$500,000, a TAP grant for \$334,000 available and an ARLE grant for approximately \$230,000 for that project. Engineer Warfel reported that ARRO has been invited to the pre-construction meeting to be held in a week and a half, but have not had much success in actually meeting with and/or discussing with the state on the Borough's position on this project. It is estimated that the Borough's portion for this project would be \$1,239,122.35.

East Railroad Street Improvements

Engineer Warfel requested action to be taken on two items:

Consider Approval of Payment Request #2

Joshua Moore made a motion, seconded by Larry McConnell, to approve Payment Request #2, for state wage work, in the amount of \$54,689.17 to H&H General Excavating. It was noted that this money will be paid from Borough funds.

Consider Approval of Payment Request #2 (Federal Funds)

Joshua Moore made a motion, seconded by Kristyn M. Stouch, to approve Payment Request #2, for federal wage work, in the amount of \$165,754.12 to H&H General Excavating. It was noted that this money will be paid from CDBG (Community Development Block Grant) funds on behalf of the Borough.

Stormwater/ MS4

Engineer Warfel reported to Council that ARRO is in the process of preparing the stormwater/MS4 compliance report for submittal for next year's report.

Engineer Warfel also noted that they are reviewing stormwater plans for 208 Hauer Terrace, 209 Hauer Terrace and 325 Greenwood Road in the Spring Forge Development.

Glenview Road and SR 116

Engineer Warfel reported to Council that ARRO and Manager Shaffer are reviewing a possible funding source for the intersection of SR 116 and Glenview Road. It's called "Green Light Go" Grant Program. That signal is shared by the Borough and Jackson Township. Manager Shaffer has reached out to the township to meet to discuss submitting a joint application.

Strategic Management Planning

Engineer Warfel reported to Council that he and Manager Shaffer are working on a strategic management plan for the Borough.

Small Water and Sewer Grant Opportunity

Engineer Warfel reported to Council that they will be pursuing a Small Water and Sewer Grant from the state for improvements to the North Loop Interceptor. That is the interceptor that runs from the Roundabout down to the wastewater treatment plant. The project would be targeted to help reduce the amount of inflow and infiltration into the system. He noted that grant money for this has a very limited scope. The grant would be for construction and engineering costs not to exceed \$500,000.

Solicitor's Report

Solicitor Ruth reported that he has three ordinances for Council's to consider:

1. Sixth Amendment to the Articles of Agreement- Has already been authorized for advertisement. This will be advertised for approval at the Committee Meeting on November 18. This ordinance will eliminate the one year waiting time for the dissolution of Southwestern Regional Police Department.
2. Advertisement of an Ordinance Amending the Parking Ordinance to modify the prohibited and time limited parking as a result of the street improvements on Railroad Street. Rebecca J. Stauffer made a motion, seconded by Joshua Moore, to authorize the advertisement for this ordinance. Motion Carried.

3. Advertisement of an Ordinance directing the dissolution of the Southwestern Regional Police Department and the termination of the Intergovernmental Cooperation Agreement between Spring Grove Borough, North Codorus Township, Manheim Township, and Heidelberg Township. Peter A. Lombardi made a motion, seconded by Larry McConnell, to authorize the advertisement of this ordinance. Motion Carried.

Zoning & Code Enforcement

Zoning Report- October 2019

The Zoning Officer's Report for October 2019 was presented to Council for their review.

Code Enforcement Report-October 2019

The Code Enforcement Report, which shows code violations in the month of October 2019 as well as the status of any outstanding violations, was presented to Council for their review.

Zoning Hearing Board – October 30, 2019

Manager Shaffer reported to Council that there will be a Zoning Hearing Board meeting held on October 30, 2019 regarding 223 West Jackson Street.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –September 2019

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of September were not available.

Spring Grove Regional Parks and Recreation Center Financial Report – September 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of September was not available.

Committee Reports

There were no new updates from the Personnel or Highway Committees.

Unfinished Business

None

New Business

Consider Authorizing Advertisement of the 2020 Budget and Tax Resolution

David B. Kile made a motion, seconded by Joshua Moore, to authorize the advertisement of the 2020 Budget and Tax Resolution. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending September 2019.

The PSAB Pension Plan Statement for the month of September was presented to Council for their review.

Executive Session

At this time Council convened into executive session at 9:35 PM to discuss Personnel. Council reconvened at 9:57 PM.

Hearing no further business, the meeting was adjourned until Committee Meeting to be held Monday, November 18, 2019 at 7:00 PM.

Adjournment was at 9:58 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary