

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
July 8, 2019**

The Spring Grove Borough Council met in Regular Session on Monday, July 8, 2019. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Larry McConnell
Joshua D. Moore
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Matt Warfel, (ARRO Inc.)
Peter Ruth, Solicitor-Arrived at 7:55 PM

BOROUGH COUNCIL ABSENT:

Peter A. Lombardi

ALSO ABSENT:

None

Public Comment / Visitors

Mrs. Joy Strausbaugh, 503 Hamlet Drive West, was present to address her concerns regarding the traffic calming devices that Council plans to place at the intersections of Spring Forge Drive, Hamlet Drive and Monocacy Trail along Glenview Drive. She reiterated that there should have been a traffic study done and asked Council why they chose not to have it done after they had requested a traffic study as far back as June, 2016. President Graham answered several questions she had regarding the legality of the placement of those traffic calming devices. Mrs. Strausbaugh emphasized the liability aspect that the Borough would be placing themselves in. Mrs. Strausbaugh also brought up that the Council minutes were not being placed in numbered, bound Minute books. After Manager Shaffer called PSAB to get clarification on this, he stated that the staff is in the process of placing those minutes in bound books.

Approval of Minutes

June 2019

The Minutes of the Regular Council Meeting held June 3, 2019 were presented to Council for their review. Larry McConnell made a motion, seconded by Joshua Moore, to approve the minutes for June. Motion Carried

Treasurer's Report

June 2019

The Treasurer's Report for June 2019 with expenses totaling \$131,090.66 was presented for approval. David B. Kile made a motion to approve the report as presented, seconded by Joshua Moore. Motion Carried.

President's Report

Hardee's

President Graham asked if Manager Shaffer has had any contact from Hardee's regarding the ingress/egress at the Glenview Drive entrance of the restaurant. Manager Shaffer reported that he has not had any additional communication with Hardee's.

Sunoco

President Graham asked whether Manager Shaffer has had any contact with Hardee's regarding the overgrown rose bushes and blocking the site triangle for the intersection of Glenview Drive and Route 116. Manager Shaffer commented that he did reach out to the Manager of Sunoco's and she was going to reach out to the company that provides their landscaping services. She was reminded that the bushes are creating a visual barrier at the intersection of Glenview Road and Route 116 and was asked that they completed as soon as possible.

Campus Avenue

President Graham reported that with the help of Engineer Warfel, the claim made against the Borough regarding the cut wires on the Campus Avenue Stream Improvement project has been resolved.

Mayor's Report

Parking Enforcement Officer's Report –June 2019

The Parking Enforcement Officer's Report for June 2019 was presented to Council for their review.

Southwestern Regional Police Activity Report –May 2019

The Police Activity Report for May 2019 was presented to Council for their review. Officer Goodling was present to answer any questions.

Southwestern Regional Police Financial Report – May 2019

The Financial Report for May 2019 was presented to Council for their review.

Southwestern Regional Police Board Minutes –May 2019

The Minutes of the Southwestern Regional Police Board for the month of May 2019 were presented to Council for their review.

ManagerPersonnel Changes

Manager Shaffer informed Council that due to the Codes/Community Development vacancy, John McLucas will be handling building permits on a part time basis. Mayor Hilt will be handling parking tickets and codes enforcement. At this point, Manager Shaffer suggested holding off filling for that position until late Summer/early Fall.

Mid-Year Financial Report

Manager Shaffer presented the Mid-Year Financial Report showing the Budget vs Actual for the funds for mid-year to Council for their review.

2020 Budget Requests

Manager Shaffer presented the 2020 Budget request form to Council for their input. He requested that he receive your item description and cost by September 1, 2019.

Smoke in the Grove

Manager Shaffer reminded Council that we are still in need of volunteers for Smoke in the Grove on July 26 and 27.

ARRO EngineeringMain Street Improvements

Engineer Warfel reported to Council that they continue to work with PennDOT on the project. The let date for the project has been pushed back from July 11 to August 8, 2019.

East Railroad Street Improvements

Engineer Warfel reported to Council that the Railroad Street Improvement project is moving forward. A preconstruction meeting was held on June 20 with H&H General Excavating. A Notice to Proceed will be issued on July 27, 2019 (after Smoke in the Grove). Signage will be posted two weeks prior to start of construction.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO has been out several times working with the contractor to address the punch list items. At this time, it has been deemed that the punch list has been completed. Currently a final inspection is needed from DEP. Unfortunately, ARRO has not been able to get any response from their inspector as to when they can come out for that inspection as of yet.

Wastewater Treatment Plant

Engineer Warfel reported to Council that there was a sink hole that had developed outside of the treatment facility in front of the headworks. It does appear that the repair that was made was able to address the issue of stone getting into the influent line and then into the waste treatment plant. At this time, it appears that the as a result of fixing the sink hole, the flows have cut down significantly.

Stormwater/MS4

Engineer Warfel reported to Council that ARRO has completed plans for the Spring Forge Stormwater improvements on Hamlet Drive, West. Solicitor Ruth has prepared draft easement agreements. ARRO will be putting together individual exhibits for each of those easements. They will also begin work on the Annual MS4 compliance report.

Solicitor's Report

Solicitor Ruth arrived at 7:55 PM.

Zoning & Code Enforcement

June 2019

The Zoning Officer's Report for June 2019 was presented to Council for their review.

Code Enforcement Report – June 2019

The Code Enforcement Report for June was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –May 2019

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of May were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – May 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of May was presented to Council for their review.

Committee Reports

None

Unfinished Business

None

New Business

Consider Approval of Resolution 4-2019, Authorizing the Signing of the Automated Red Light Enforcement Grant Agreement

David B. Kile made a motion, seconded by Joshua Moore, to approve Resolution 4-2019, which authorizes the signing of the Automated Red Light Enforcement Grant Agreement funding that applies to the improvements at Main Street and Jackson Street. Motion Carried.

Consider Approval of Resolution 5-2019, Authorizing the Signing of the Transportation Alternatives Program Grant Agreement.

Rebecca J. Stauffer made a motion, seconded David B. Kile, to approve Resolution 5-2019, which authorizes the signing of the Transportation Alternatives Program Grant Agreement funding administered through the York County Planning Commission for \$333,000. That money will be transferred through Penn DOT. Motion Carried.

Parking Problem on Main Street

Mayor Hilt discussed her concerns regarding the parking problem on Main Street. What can the Borough do to entice businesses to want to open their business in our Borough? It was suggested that maybe parking meters would be the answer or to extend the two-hour parking limit to three or four. That would still keep the mill employees from taking up those parking spaces. The issue was directed to the Road Committee for some suggestions at the next meeting in August.

Community Center Lease Agreements

Manager Shaffer was instructed to contact the tenants at the Community Center to inquire how long they would need to vacate the building should it be sold in 2020.

Correspondence

PSAB Pension Plan Statement – Month Ending May 2019.

The PSAB Pension Plan Statement for the month of May was presented to Council for their review.

Executive Session

At this time Council convened into executive session at 8:23 PM to discuss the police issue and reconvened at 9:05 PM.

Hearing no further business, the meeting was adjourned until the next Council Meeting to be held Monday August 5, 2019 at 7:00 PM.

Adjournment was at 9:06 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary