

**MINUTES OF SPRING GROVE BOROUGH
COMMITTEE/COUNCIL MEETING
May 20, 2019**

Due to a lack of a quorum, the regularly scheduled Council meeting for the month of May was cancelled. All business was conducted after the May 20 Committee meeting.

Public Comment / Visitors

None

Old Business

- A. Southwestern Regional Police
 - 1. Chief's Notes – May 8, 2019
- B. Committee Reports
- C. Spring Forge Drive Traffic Concerns
 - 1. Speed Bump Quote

Kristyn M. Stouch made a motion, seconded by Larry McConnell, to approve the quote received from H&H General Excavating, Inc. for the placement of three asphalt speed bumps. One 30 ft. x 14 ft. on Monocacy, two 26 ft. x 14 ft.; one on Spring Forge Drive and one on Hamlet Drive, West at a cost of \$3,370.00. Motion Carried. Manager Shaffer informed Council that the roundabouts have been ordered and he is waiting on a confirmation from Traffic Logic. Council directed Manager Shaffer to send letters to residents advising them of the projects.

- D. Agenda Items from Cancelled Council Meeting – May 6.

Approval of Minutes

April 2019

The Minutes of the Regular Council Meeting held April 1, 2019 and the Committee Meeting held April 15, 2019 were presented to Council for their review. David B. Kile made a motion, seconded by Rebecca J. Stauffer, to approve the minutes as presented. Motion Carried.

Treasurer's Report

April 2019

The Treasurer's Report for April 2019 with expenses totaling \$427,964.95 was presented for approval. David B. Kile made a motion to approve the report as presented, seconded by Rebecca J. Stauffer. Motion Carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –April 2019

The Parking Enforcement Officer's Report for April 2019 was presented to Council for their review.

Southwestern Regional Police Activity Report –March 2019

The Police Activity Report for March 2019 was presented to Council for their review.

Southwestern Regional Police Financial Report –March 2019

The Financial Report for March 2019 was presented to Council for their review.

Southwestern Regional Police Board Minutes –March 2019

The Minutes of the Southwestern Police Board for the month of March 2019 were presented to Council for their review.

ARRO Engineering

Main Street Improvements

Manager Shaffer reported to Council that ARRO is continuing coordination efforts with PennDOT. The final lighting report has been submitted to PennDOT. The ARLE Grant Application for the Main Street and Jackson Street intersection is under review. The Multimodal Transportation Fund Agreement is being revised. PennDOT is working on the Transportation Alternatives Program Funding Agreement. The bid let date is July 11, 2019. Construction for the project will begin with curb ramps in September.

East Railroad Street Improvements

Manager Shaffer reported to Council that the project was awarded to H&H General Excavating Co. Inc. ARRO is coordinating with the contractor to execute agreements and secure provision of adequate bonding. Construction should start in early summer.

Campus Avenue Stream Improvements

Manager Shaffer reported to Council that the contractor is completing the punch list items. Once items have been completed to ARRO's and the Borough, ARRO will begin the project closeout process.

GIS

Engineer Warfel reported to Council that ARRO continues to manage the Borough's GIS system specifically with tracking building permits for the Borough.

Stormwater/MS4

Manager Shaffer reported to Council that ARRO has completed the request for funding application for the York County Stormwater Consortium. A meeting with Kinsley Properties occurred on May 2, 2019 to possibly secure a potential match of 15%.

Greenways Trail and Recreation Programs Grant

Manager Shaffer reported to Council that work has commenced on the Greenways Trail and Recreation Program Grant for the Friendship Hose Company property and construction of the "Pocket Park".

Solicitor's Report

Solicitor Ruth had nothing new to report.

Director of Community Development

April 2019

The Zoning Officer's Report for April 2019 was presented to Council for their review.

Code Enforcement Report – April 2019

The Code Enforcement Report for April was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –March 2019

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of March were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – March 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of March was presented to Council for their review.

Committee Reports

None

Unfinished Business

Opening of Bids – 50 North East Street

Manager Shaffer reported that there were no bids for the Spring Grove Regional Parks and Recreation Center submitted. There will be further discussion during Executive Session later in the meeting.

New Business

Consider Approval of Resolution 2-2019

David B. Kile made a motion, seconded by Kristyn M. Stouch, to approve Resolution 2-2019, which authorizes the submission of a Commonwealth Financing Authority Grant in the amount of \$250,000 to be used for demolition of an existing property to construct a pocket park. Motion Carried.

Consider Approval of Resolution 3-2019

Rebecca J. Stauffer made a motion, seconded by Kristyn M. Stouch, to approve Resolution 3-2019, which authorizes President Graham and Manager Shaffer to sign the necessary documents for the Reimbursement Agreement for the Multimodal Transportation Funds in the amount of \$500,000.00 with PennDOT. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending March 2018.

The PSAB Pension Plan Statement for the month of March was presented to Council for their review.

Executive Session

At this time, Council convened into executive session at 7:55 PM to discuss building and personnel issues and reconvened at 9:25 PM.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Monday June 3, 2019 at 7:00 PM.

Adjournment was at 9:26 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary