

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
July 5, 2016**

The Spring Grove Borough Council met in Regular Session on Tuesday, July 5, 2016. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vincent Catalano  
Richard P. Legore  
James D. Graham  
David B. Kile

**ALSO PRESENT:**

Dolores J. Aumen, Mayor  
Andrew N. Shaffer, Borough Manager  
Mike Knouse, (ARRO Inc.)

**BOROUGH COUNCIL ABSENT:**

Kyle E. Heidlebaugh  
Peter A. Lombardi  
Rebecca J. Stauffer

**ALSO ABSENT:**

Matthew Warfel, (ARRO Inc.)  
David Jones, Solicitor  
Melissa J. Helm, Adm. Assist/Recording Secty

**Public Comment / Visitors**

None

**Approval of Minutes**

**June 2016**

The Minutes of the Regular Council Meeting and the Committee Meeting held June 20, 2016 were presented to Council for their review. Vincent Catalano made a motion, seconded by James D. Graham, to approve the minutes as presented. Motion Carried.

**Treasurer's Report**

**June 2016**

The Treasurer's Report for June 2016 with expenses totaling \$428,331.33 was presented for approval. James D. Graham made a motion to approve the report as presented, seconded by David B. Kile. Motion carried.

**President's Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report – June 2016

The Parking Enforcement Officer's Report for June 2016 was presented to Council for their review.

### Southwestern Regional Police Activity Report – May 2016

The Police Activity Report for May 2016 submitted by the Southwestern Regional Police Department was presented to Council for their review.

### Southwestern Regional Police Department Financial Report – May 2016

The Financial Report of the Southwestern Regional Police Department for the month of May 2016 was presented to Council for their review.

### Southwestern Regional Police Department Board Minutes – May 2016

The Minutes of the Southwestern Regional Police Department Board meeting for the month of May 2016 were presented to Council for their review.

## **Manager's Report**

### 2017 Budget Request

Manager Shaffer presented Council with a 2017 Budget Request.

### Mid-Year Financial Report

Manager Shaffer presented to Council the Mid-Year Financial Report to review.

### Community Development Initiative

Manager Shaffer reported to Council that himself, Engineer Knouse and Kate King met with the Deputy Director of DCED. Manager Shaffer and Engineer Knouse provided an overview of DCED's Early Intervention Program and the funding possibilities. James D. Graham made a motion, seconded by David B. Kile, to authorize Manager and Engineer Knouse to proceed with the grant application to DCED for funding for the Early Intervention Program. Motion carried with Nay vote from Vincent Catalano.

## **ARRO Engineering**

### Wastewater Treatment Plant Expansion and Upgrade Status

#### Consider Approval of Application for Payment #5

Vincent Catalano made a motion, seconded by James D. Graham, authorizing payment of Application for Payment #5 to Quandel Construction Group, Inc. in the amount of \$289,710.00. Motion Carried.

### Campus Avenue Sewer Rehabilitation Project

Engineer Knouse reported to Council that a pre-construction meeting was held and the contractor has televised the sewer lines. Those videos will then be reviewed and materials can then be ordered.

Phase II Community Park

Engineer Knouse had nothing to report at this time. He is waiting on contract closeout documents.

Main Street Improvements

Engineer Knouse reported to Council that the York County Planning Commission has requested a meeting with Spring Grove Borough and PennDOT regarding funding through the TAP (Transportation Alternatives Program). They have also requested more information for the TAP (Transportation Alternatives Program) application to PennDOT.

2016 Street Projects

Engineer Knouse reported to Council that the crack sealing has been completed along with some of the base repairs. Preparations are being made for the ADA curb ramping. Excavations will begin shortly.

MS-4

Agreement with Arro Consulting, Inc.

Engineer Knouse presented a proposal from Arro Consulting, Inc. to Council regarding a stormwater analysis/concept for a Professional Services Agreement. Vincent Catalano made a motion, seconded by James D. Graham, authorizing the Borough to enter into an agreement for Professional Services Agreement with ARRO Consulting, Inc. to establish the requirement for the MS4 program at a cost not to exceed \$24,000. Motion Carried.

Glatfelter Security Facility – Release of Public Improvement Security

James D. Graham made a motion, seconded by David B. Kile, authorizing the release of the Public Improvement security for the Glatfelter facility. Motion Carried.

**Solicitor's Report**

Solicitor Jones was absent from tonight's meeting.

**Zoning & Codes Enforcement**

Zoning Officer's Report – June 2016

The Zoning Officer's Report for June 2016 was presented to Council for their review

Code Enforcement Report – June 2016

The Code Enforcement Report, which shows code violations issued in the month of June 2016, as well as the status of any outstanding violations, was presented to Council for their review.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes – May 2015

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of May were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – May 2015  
The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of May was presented to Council for their review.

**Unfinished Business**

None

**New Business**

None

**Correspondence**

PSAB Pension Plan Statement- Month Ending May 2016

The PSAB Pension Plan Statement for the Month May 2016 was presented to Council for their review.

Executive Session

At this time Council convened into executive session at 8:05 PM and reconvened at 8:27 PM. to discuss a personnel matter.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, July 18, 2016 at 7:00 P.M.

Adjournment was at 8:28 PM

Respectfully submitted,  
Melissa J. Helm