

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
September 6, 2011**

The Spring Grove Borough Council met in Regular Session on Tuesday, September 6, 2011. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Neal J. Doyle  
William T. Gentler  
Peter A. Lombardi  
Samuel H. Spagnola  
Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)  
Patrick Fazzini, Solicitor

**BOROUGH COUNCIL ABSENT:**

Curtis J. Spagnola

**ALSO ABSENT:**

Dave Jones, Solicitor  
Melissa J. Helm, Adm. Assist/Recording Secty

At this time Mayor Aumen administered the oath of office to Jr. Councilperson, Nathan Conklin II.

**Public Comment / Visitors**

P.K. Hoover – Kennie’s Market

Mr. P.K. Hoover, Kennie’s Market, was present to request that Council review and consider revising the Borough’s Sign Ordinance in regards to electronic messaging. After discussion, Council agreed to review the matter at Committee meeting later this month.

**Approval of Minutes**

August 2011

The minutes of the Regular Council Meeting held August 1, 2011 and the Committee Meeting held August 15, 2011 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

**Treasurer’s Report**

August 2011

The Treasurer’s Report for August 2011 with expenses totaling \$756,370.92 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Neal J. Doyle. Motion carried. Manager Shaffer pointed out to Council that on the Cash Flow Chart there is an excess of \$50,000+ from the Pahagaco Heights Sewer fund. He asked Council for direction as to where to transfer those funds. Council decided to transfer the money into the regular checking account. William T. Gentzler made a motion, seconded by Michael H. Altland, to transfer \$50,000 (or current balance) from Metro Bank to the checking account at Susquehanna Bank.

**President’s Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report –August 2011

The Parking Enforcement Officer's Report for August 2011 was presented to Council for their review.

### Southwestern Regional Police Activity Report – July 2011

The Police Activity Report for July 2011 submitted by the Southwestern Regional Police Department was presented to Council for their review.

### Southwestern Regional Police Department Financial Report – July 2011

The Financial Report of the Southwestern Regional Police Department for the month of July 2011 was presented to Council for their review.

### Southwestern Regional Police Department Board Minutes – July & August 2011

The Minutes of the Southwestern Regional Police Department Board meeting for the months of July and August 2011 were presented to Council for their review.

## **Manager's Report**

### Office Parking Lot Repairs

Manager Shaffer reported that the parking lot pavement at the municipal office is beginning to wear. He met with Engineer Knouse to consider options for repair/replacement of the parking lot itself. One suggestion was to consider crack sealing and then have the parking lot sealed. Another suggestion was to also address the handicap ramps which are no longer in compliance. The estimated cost would be around \$8,000. The consensus of Council was to request proposals for the work.

## **Solicitor's Report**

Solicitor Patrick Fazzini was present due to the absence of Dave Jones.

### Zoning Hearing Board Appeal – Michelle Prince

Solicitor Fazzini updated Council on the Zoning Hearing Board decision appealed to York County Courts by Michelle Prince. Ms. Prince has requested the ability to provide additional evidence. Solicitor Jones is working on documents to deny that request.

### Stormwater Management Ordinance

Solicitor Fazzini reported to Council that DEP has agreed not to enforce the October 12, 2011 deadline for the stormwater management ordinance. They do require progress reports showing everyone is working on adoption.

**Engineer's Report****C.S. Davidson, Inc.**Roof Replacement Status

Engineer Mike Knouse reported to Council that H&H plans to start work on the municipal office roof on time, weather permitting.

ACNB Land Development

Engineer Knouse reported to Council that Mike Hartman (H&H) has requested that Council review the two parking spaces on Second Avenue. Originally "No Parking" was proposed on Second Avenue due to the two access entrances. Engineer Knouse recommended allowing those two spaces be allowed. During discussion, it was suggested to post that area as "15 Minute" parking. Michael H. Altland made a motion, seconded by William T. Gentzler, to post those two parking spaces located on Second Avenue as 15 minute parking. Motion carried.

**ARRO Engineering, Inc.**Sewer Rehabilitation Project – Main Street

Engineer Mat Warfel reported to Council that the manholes in the South Loop of the sewer system have been inspected and the Borough has completed the televising of those sewer lines. He will put together some pricing figures and report back to Council.

**Zoning & Codes Enforcement**Zoning Officer's Report – August 2011

The Zoning Officer's Report for August 2011 was presented to Council for their review.

Code Enforcement Report – August 2011

The Code Enforcement Report, which shows code violations issued in the month of August 2011, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – August 2011

There were no rental property inspections to report to Council for the month of August.

Zoning Hearing Board Meeting – August 25, 2011

Manager Shaffer reported to Council that a Zoning Hearing Board meeting was held on August 25, 2011 for a variance to place an age 55 and older Community in the old Susquehanna Bank building located at 10 South Main Street. The variance was granted. Also a special exception was granted that allows for the use of the parking lot located between Elm Avenue and South Water Street as extra parking for the building. The next step will require Mr. Rimel to complete the land development process and finally submit full architectural drawings that comply with current codes.

**Recreation**Spring Grove Regional Parks & Recreation Center Meeting Minutes – July 2011

The minutes of the Regional Parks and Recreation Center Board meeting for the month of July 2011 were presented to Council for their review.

**Unfinished Business**

PSAB Pension Plan Statement – Month Ending July 2011

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

**New Business**

Consider Approval of 2012 Minimal Municipal Obligation to the Pension Plan

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve payment of the 2012 Minimal Municipal Obligation to the Pension Plan in the amount of \$21,429.00. Motion carried.

Consider Approval of 2011 Spring Grove High School Homecoming Parade Route

Michael H. Altland made a motion, seconded by Peter A. Lombardi, to approve the parade route for the 2011 Spring Grove High School Homecoming Parade to be held on October 14, 2011. Motion carried.

**Correspondence**

York County – 911 Radio System Update

Manager Shaffer presented a letter from the County, Department of Emergency Services, regarding an update on the performance of the 911 radio system.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, September 19, 2011 at 7:00 P.M.

Adjournment was at 8:15 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary