

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
September 2, 2008**

The Spring Grove Borough Council met in Regular Session on Tuesday September 2, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
Neal J. Doyle  
William T. Gentzler  
Keith R. Kelly  
Richard P. Legore  
Benjamin L. Spagnola

**BOROUGH COUNCIL ABSENT:**

None

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
Terry A. Myers, P.E. (C.S. Davidson, Inc.)

**ALSO ABSENT:**

Melissa J. Helm, Adm. Assist/Recording Sect  
Matthew Warfel, (Arro Inc.)  
David A. Jones, II, Solicitor  
Wayne A. Smith, Zoning/Codes Officer.

**Public Comment / Visitors**

Mr. Chuck Hartman was present to inquire about the possibility of rezoning a property that H&H General Excavating recently purchased located at 422 Monocacy Trail. The property is located in a low density residential zone. Mr. Hartman stated that they would like to put a medical office in the building. Mr. Hartman inquired as to the process for this request. Council advised him that before they can give him an answer, they will need to consult with the borough's solicitor and zoning officer. Council tabled any further discussion until Committee meeting to be held later this month. Mr. Hartman then inquired as to the general consensus of Council before he proceeded any further. Council responded that as long as Mr. Hartman complies with the required setbacks and parking regulations, they see no problem.

**Approval of Minutes**

August 2008

The minutes of the Regular Council Meeting held August 4, 2008, Committee Meeting held August 18, 2008, and the Special Meeting held August 20, 2008 were presented as distributed. Neal J. Doyle made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

August 2008

The Treasurer's Report for August 2008 with expenses totaling \$185,103.45 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by James G. Decker. Motion carried.

**President's Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report – August 2008

The Parking Enforcement Officer's Report for August 2008 was presented to Council for their review.

### Southwestern Regional Police Activity and Financial Reports – July 2008

The Police Activity and Financial Reports for July 2008 submitted by the Southwestern Regional Police Department were presented to Council for their review. Chief Gregory Bean was present to review the report and to answer any questions.

### Southwestern Regional Police Department Board Minutes-August 2008

The minutes of the Southwestern Regional Police Department Board minutes for August 2008 were not available for tonight's meeting.

## **Manager's Report**

### Property Maintenance Code and Rental Housing & Occupancy Code Update

Manager Shaffer reported to Council that the Zoning & Codes Officer and he met with District Justice Gerald Shoemaker to review the proposed codes. There were a few changes that he suggested. Overall Judge Shoemaker supports Council's decision to implement the codes.

### 2009 Budget Calendar

Manager Shaffer presented a copy of the 2009 Budget Calendar to Council for their review.

### PSAB Pension Plan Statement

Manager Shaffer presented a monthly report of Municipal Net Assets from PSAB to Council for their review.

## **Engineer's Report**

### **Stormwater Separation Project Update**

#### Consider Approval of Application for Payment #1

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Application for Payment #1 in the amount of \$105,256.35 to Gregory Contractors, Inc. for the Water Street Storm Sewer Project at Glatfelter's. Motion carried.

### **2008 Street Improvement Project Update**

#### Consider Approval of Application for Payment #1

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Application for Payment #1 in the amount of \$78,852.01 to Stewart and Tate, Inc. for the 2008 Street Improvement Project. Motion carried.

### **CDBG 2008 Update**

#### Consider Approval of Application for Payment #1

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Application for Payment #1 in the amount of \$46,619.10 to Barnes & Barnes, Inc. for the curb and sidewalk project on North High Street. Motion carried.

Consider Approval of Requisition #2

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing the necessary signatures for Requisition #2 to be paid by the York County Planning Commission through the Community Development Block Grant (CDBG). Motion carried.

**Solicitor's Report**

Solicitor Jones was not present for tonight's meeting.

**Zoning & Codes Enforcement**Zoning Officer's Report – August 2008

The Zoning Officer's Report for August 2008 was presented to Council for their review.

Code Enforcement Report – August 2008

The Code Enforcement Report, which shows code violations issued in the month of August 2008, as well as the status of outstanding violations, was presented to Council for their review.

**Recreation**Community Center Board Meeting Minutes – August 2008

The minutes of the Community Center Board meeting for the month of August, 2008 were presented to Council for their review.

Regional Recreation Commission Board Meeting Minutes – August 2008

The minutes of the Regional Recreation Commission Board meeting for the month of August, 2008 were not available for tonight's meeting.

Consolidation Meeting Minutes – July and August 2008

The minutes of the consolidation meetings held July and August, 2008 were presented to Council for their review.

**Unfinished Business**

None

**New Business**Consider Approval of Pension MMO Budget for 2009

Keith R. Kelly made a motion, seconded by William T. Gentzler, to approve the pension Minimum Municipal Obligation (MMO) in the amount of \$25,218 for 2009. Motion carried.

Consider Approval of Septemberfest 5K Race Route

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the race route for the 5K Run to be held in conjunction with the Septemberfest on September 20, 2008. Motion carried.

Consider Approval of the Request to Start the Process for Zoning Change

The request made by Mr. Chuck Hartman for a zoning change for 422 Monocacy Trail was tabled until further discussion at Committee meeting to be held on September 15<sup>th</sup>.

Consider Approval of the Memorandum of Understanding Between the Borough and the Watershed Alliance of York

William T. Gentzler made a motion, seconded by Keith R. Kelly, to approve a yearly memorandum of understanding between Spring Grove Borough and the Watershed Alliance of York, Inc., in which Spring Grove Borough agrees to improve, protect and conserve watershed quality within it's boundaries through conservation, planning, education and public outreach. Motion carried.

**Correspondence**

York County Borough's Association Meeting

Manager Shaffer advised Council that the next quarterly dinner meeting of the York County Boroughs Association will be held on Thursday, September 25<sup>th</sup> at Hoss's Steak and Seafood Restaurant at 6:00 PM.

**Adjournment**

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, September 15, 2008 at 7:00 P.M.

Adjournment was at 7:53 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary