

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
May 7, 2012**

The Spring Grove Borough Council met in Regular Session on Monday, May 7, 2012. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Kyle E. Heidlebaugh  
William T. Gentzler  
Peter A. Lombardi  
Curtis J. Spagnola  
Samuel H. Spagnola  
Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Dave Jones, Solicitor  
Mike Knouse, (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)  
Nathan Conklin, II, Jr. Councilperson

**BOROUGH COUNCIL ABSENT:**

None

**ALSO ABSENT:**

None

**Public Comment / Visitors**

Mr. Bruce Yingling, WCREMA, informed Council that he has received a request from Heidleburg Township to join WCREMA. Mr. Yingling would like to pursue their request with each municipality. Council tabled any decision until Committee Meeting later this month.

**Approval of Minutes**

April 2012

The minutes of the Regular Council Meeting held April 2, 2012 and the Committee Meeting held April 16, 2012 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

April 2012

The Treasurer's Report for April 2012 with expenses totaling \$140,219.58 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Peter A. Lombardi. Motion carried.

**President's Report**

None

**Mayor's Report**

Parking Enforcement Officer's Report –April 2012

The Parking Enforcement Officer's Report for April 2012 was presented to Council for their review.

Southwestern Regional Police Activity Report –March 2012

The Police Activity Report for March 2012 submitted by the Southwestern Regional Police Department was presented to Council for their review. Sergeant Jack Greene was present to answer any questions Council might have.

Southwestern Regional Police Department Financial Report – March and April 2012

The Financial Reports of the Southwestern Regional Police Department for the months of March and April 2012 were presented to Council for their review.

Southwestern Regional Police Department Board Minutes – March and April 2012

The Minutes of the Southwestern Regional Police Department Board meeting for the months of March and April 2012 were presented to Council for their review.

Memorial Awards Ceremony

Mayor Aumen reminded those present that Southwestern Regional Police Department will be holding a Memorial Awards Ceremony on May 23<sup>rd</sup> at 7:00 PM.

**Manager's Report**Office and Roundabout Landscaping Proposals

Manager Shaffer presented Council with three landscaping proposals for the office and roundabout. After a lengthy discussion, Council agreed for Manager Shaffer to pursue an agreement with H&H for the purchase of black dyed mulch. Kyle E. Heidlebaugh made a motion, seconded by Curtis J. Spagnola, to approve \$1,000 for the purchase plants to be installed by Borough employees. Motion Carried.

902 Recycling Grant

Manager Shaffer reported to Council that the 902 recycling grant is once again available this year. He requested authorization to apply for funds to be placed toward the purchase of a Leaf Machine and Dump Truck. The consensus of Council was for Manager Shaffer to move forward with the application.

Smoke Testing of Sanitary Sewers

Manager Shaffer reported to Council that the Borough was able to borrow smoke testing equipment from PRWA for the testing of the sanitary sewer system. The Borough will purchase the liquid smoke and plan to perform the testing on July 16<sup>th</sup> – July 20<sup>th</sup> and then again July 23<sup>rd</sup> – July 25<sup>th</sup> weather permitting. A letter will be sent to local residents.

Community Park Swing Proposal

Manager Shaffer reported to Council that he has received quotes for the installment of swings and safety surfacing at the Community Park. It was determined that General Recreation, Inc. had the best quality and price. William T. Gentzler made a motion, seconded Kyle E. Heidlebaugh, to approve the purchase of safety surfacing and swings for the Community Park in the amount of \$4,929.85. Motion carried with a Nay vote by Curtis J. Spagnola.

PennDOT Scoping Meeting – Spring Forge Land Associates

Manager Shaffer reported to Council that he attended a PennDOT scoping meeting regarding development by Spring Forge Land Associates for the property behind Rite Aid, in Jackson Township. The developer is proposing the placement of an entrance to the site across from the north entrance of the Rutters Store. Borough Council and Jackson Township are very concerned with traffic flow in this area. A left turning lane from the roundabout to Glenview Road is also proposed. It was noted that it is still the preliminary stage.

## Engineer's Report

### C.S. Davidson, Inc.

#### 2012 Street Projects

Engineer Knouse reported to Council that he anticipates work to start the 2012 Street Projects the week of May 21<sup>st</sup>, weather permitting. Manager Shaffer will coordinate notifying residents of that area.

### ARRO Engineering, Inc.

#### Consider Approval of Low Bid for the 2012 Main Street Sewer Rehabilitation Project

Engineer Warfel reported to Council that bids for the 2012 Main Street Sewer Rehabilitation project were opened. There was only one bidder, Abel Recon, due to the specifications for the project. The bid came in approximately \$25,000 higher than expected. The product that was specified for the manhole rehabilitation is an epoxy based system that provides both structural support as well as chemical resistance. Abel Recon is the only certified installer in Pennsylvania. Even though the bid came in higher than expected, ARRO is requesting that the Borough approve and award the low bid to Abel Recon in the amount of \$175,227.80. Council tabled awarding the project until Engineer Warfel contacts Abel Recon to see if they can re-evaluate their prices.

#### Wastewater Treatment Plant condition Assessment Update

Engineer Warfel updated Council on the wastewater treatment plant assessment. ARRO contacted Glatfelter regarding their long term plans with the Borough's limits. Glatfelter said they had minor concerns with existing compliance, but as long as the Borough does not significantly increase flow they do not anticipate any change in limits. As a result, the Borough needs to make sure that existing treatment processes already in place are being operated to their full potential.

### Solicitor's Report

Solicitor Jones had nothing new to report this meeting.

### Zoning & Codes Enforcement

#### Zoning Officer's Report – April 2012

The Zoning Officer's Report for April 2012 was presented to Council for their review.

#### Code Enforcement Report –April 2012

The Code Enforcement Report, which shows code violations issued in the month of April 2012, as well as the status of outstanding violations, was presented to Council for their review.

#### Rental Property Inspection Report – April 2012

There were no inspections completed in April.

#### Zoning Hearing Board Meeting Decision-April 26, 2012

Manager Shaffer reported to Council that the Zoning Hearing Board meeting that was held on April 26, 2012 for a request for a home occupation was granted upon the condition that the owner obtains her certification from the state.

## **Recreation**

### Spring Grove Regional Parks & Recreation Center Meeting Minutes – March 2012

The minutes of the Regional Parks and Recreation Center Board meeting for the month of March 2012 were presented to Council for their review.

## **Unfinished Business**

### PSAB Pension Plan Statement – Month Ending March 2012

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

## **New Business**

### Consider Approval of the Hiring of Summer 2012 GIS Intern

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the hiring of Mitchell Zaiss for the summer 2012 Internship. The internship will begin May 15<sup>th</sup> and last until August 15<sup>th</sup>, 2012 and will be paid \$1,000.00. Motion Carried.

### Consider Approval of the Increase of \$.50 Per Hour and One Week of Additional Vacation for Scott E. Zeigler

Peter A. Lombardi made a motion, seconded by William T. Gentzler, to approve an increase of \$.50 per hour and one additional week of vacation for Scott E. Zeigler after meeting the 90 day probation period requirement. Motion Carried.

### Consider Authorizing Advertisement of Ordinance No. 1-2012-Regulating Connections to the Sanitary Sewer System

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, authorizing the advertisement of Ordinance No. 1-2012, which regulates connections to the sanitary sewer system. Motion Carried.

### Consider Approval of Fire Police Services for the 2012 Jefferson Carnival

Michael H. Altland made a motion, seconded by Kyle E. Heidlebaugh, to approve a request for Fire Police assistance for the Jefferson carnival to be held July 16<sup>th</sup> – July 21<sup>st</sup>, 2012. Motion Carried.

## **Correspondence**

### LGAC Dinner

Manager Shaffer informed Council of the LGAC Dinner meeting on May 17<sup>th</sup>.

### Elected Officials Training – Emergency Management

Manager Shaffer informed Council of the Elected Officials Training on Emergency Management.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 21, 2012 at 7:00 P.M.

Adjournment was at 8:45 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary