

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 5, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, May 5, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
James G. Decker
Neal J. Doyle
William T. Gentzler
Keith R. Kelly
Richard P. Legore
Benjamin L. Spagnola

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Terry A. Myers, P.E. (C.S. Davidson, Inc.)
Mike Knouse, (C.S. Davidson, Inc.)
David A. Jones, II, Solicitor
Matthew Warfel, (Arro Inc.)

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

Wayne A. Smith, Zoning/Codes Offcr.

Public Comment / Visitors

None

Approval of Minutes

April 2008

The minutes of the Regular Council Meeting held April 7, 2008 and the Committee Meeting held April 21, 2008 were presented as distributed. James G. Decker made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

Treasurer's Report

April 2008

The Treasurer's Report for April 2008 with expenses totaling \$126,785.55 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Keith R. Kelly. Motion carried.

President's Report

President Legore reminded everyone present that twice a week trash collection begins May 6th with collection occurring on Tuesdays and Fridays. He also encouraged Council to report any properties with an accumulation of garbage throughout the Borough to Manager Shaffer.

Mayor's Report

Parking Enforcement Officer's Report – April 2008

The Parking Enforcement Officer's Report for April 2008 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – March 2008

The Police Activity Report and the Financial Reports for March 2008 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Shawn Dickmeyer was present to review the reports and to answer any questions.

Manager's Report

None

Engineer's ReportStormwater Separation Project Update

Engineer Knouse reported to Council that he and Manager Shaffer met with representatives from the Glatfelter Company to discuss the alternatives of running the stormwater separation project through Glatfelter's property. Glatfelter has agreed to allow the stormwater facilities to pass through their property. Engineer Knouse also met with some local contractors to review the constructability of the project and to get a feel for the difference in price for materials. The consensus of Council was to move forward with the project by going through Glatfelter property, thus eliminating the need to negotiate a license agreement with Reltec.

2008 Street Improvements

Engineer Knouse reported to Council that the bids were opened for the 2008 Street Improvement Projects with the low bid by Stewart & Tate, Inc. in the amount of \$142,298.10. After reviewing the bids, Engineer Knouse and Manager Shaffer became aware that asphalt materials have gone up in price. He noted that Cherry Avenue came in significantly high. After reviewing the price for each street, and in an effort to bring the total cost of the improvements within budget, Engineer Knouse recommended that Cherry Avenue be deleted from the street improvement list, thus lowering the cost by \$21,385.68. Benjamin L. Spagnola made a motion, seconded by Michael H. Altland, to accept the low bid from Stewart & Tate, Inc. based on Contract Change Order #1, which deletes Cherry Avenue (W. Constitution to Spring Street) in the amount of \$21,385.68, lowering the total amount of the 2008 Street Improvement Project to \$120,912.42. Motion carried.

CDBG 2008Consider Authorizing Advertisement

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing the advertisement of the 2008 CDBG Curb and Sidewalk Project on N. High Street (Bailey Avenue to W. Constitution Avenue).

Consider Authorization for C.S. Davidson, Inc. to Publicly Open Bids

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing C.S. Davidson, Inc. to publicly open the bids for the CDBG Curb and Sidewalk Project on behalf of the Borough at the York County Planning Commission. It was noted that the project is fully funded by the York County Planning Commission with engineering fees to be paid by the Borough. Motion carried.

Arro EngineeringHeadworks Overview-WTP

Engineer Matthew Warfel, Arro, Inc, was present to report to Council that the Headworks screening unit project at the WWTP has been completed and is running effectively. Arro has been consulted to begin a project to replace two (2) 8 inch interceptors with a single larger interceptor on the north loop of the sanitary sewer system.

Solicitor's ReportReltek License Agreement Letter

Solicitor Jones reported to Council that he is in receipt of a reply to his letter dated April 28, 2008 requesting the possibility of locking in a discounted annual rate for a period of ten (10) years for storm/sanitary sewer agreements. Reltek responded favorable. They agreed to accept a prepayment of \$18,250. on or before September 30, 2008. In addition, the Borough would be willing to pay a document preparation fee in the amount of \$295/license. William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing Solicitor to proceed with Reltek to lock in agreement prices. Motion carried.

PSAB Pension Joinder Agreement

Solicitor Jones reported to Council that he has reviewed the PSAB Joinder Agreement with Manager Shaffer. It is ready for approval at tonight's meeting.

Zoning & Codes EnforcementZoning Officer's Report – April 2008

The Zoning Officer's Report for April 2008 was presented to Council for their review.

Code Enforcement Report – April 2008

The Code Enforcement Report, which shows code violations issued in the month of April 2008, as well as the status of outstanding violations, was presented to Council for their review.

RecreationCommunity Center Board Meeting Minutes – April 2008

The minutes of the Community Center Board meeting for the month of April, 2008 were presented to Council for their review.

Regional Recreation Commission Board Meeting Minutes – March 2008

The minutes of the Regional Recreation Commission Board meeting for the month of March, 2008 were presented to Council for their review.

Unfinished BusinessConsider Authorizing Contract Signing-Interior Renovations-H&H Excavating, Inc.

Keith R. Kelly made a motion, seconded by Michael H. Altland, to authorize signing the interior renovation contract for the Community Center to H&H Excavating, Inc. in the amount of \$77,447.00. Motion carried. It was noted that the total amount includes a matching grant of \$39,000 from DCNR and the balance due will be paid out of the capital campaign account. Motion carried.

Consider Authorizing Contract Signing – Interior Renovations-Electrovations

Neal J. Doyle made a motion, seconded by Michael H. Altland, to authorize signing the contract for interior electric renovations to Electrovations in the amount of \$20,049.00. Motion carried.

New BusinessConsider Approval of Ordinance 1-2008: PSAB Pension Plan

James G. Decker made a motion, seconded by William T. Gentzler, to adopt Ordinance 1-2008, which amends and adopts the restated Municipal Retirement Trust currently administered by the PSAB Municipal Retirement Trust as the Borough's Non-Uniform Pension Plan, effective July 1, 2008. In addition, the proper officers of the Borough are authorized to execute a joinder agreement with the trustees of the PSAB Municipal Retirement Trust. Motion carried.

Consider Approval of Andrew N. Shaffer as Chief Administrative Officer for the PSAB Pension Plan

William T. Gentzler made a motion, seconded by James G. Decker, to approve Andrew N. Shaffer as the Chief Administrative Officer for the PSAB Pension Plan. Motion carried.

Consider Approval of the Hiring of Kate Werntz as Interim Recreation Director

Neal J. Doyle made a motion, seconded by James G. Decker, to approve the hiring of Kate Werntz as the interim recreation director at the Community Center. Motion carried.

Consider Authorization for the Signing of Storm and Sanitary Facility License Agreement Revisions

After discussion, Council tabled the license agreement revisions until next Council meeting in June until Solicitor Jones receives the renewal.

Consider Authorizing a Ten (10) Year Prepayment Expenditure- Storm/Sanitary Sewer Facility License Agreements

William T. Gentzler made a motion, seconded by Neal J. Doyle, to authorize a ten (10) year prepayment expenditure of \$18,250, for storm/sanitary sewer facility license agreements. Motion carried.

Consider Authorizing Advertisement of the 2007 Audit Report Summary

Michael H. Altland made a motion, seconded by William T. Gentzler, authorizing the advertisement of the 2007 Audit Report Summary. Motion carried.

Correspondence

None

Executive Session

Borough Council adjourned into executive session at 7:37 PM to discuss a litigation issue and a personnel matter and reconvened at 8:00 PM.

Adjournment

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 19, 2008 at 7:00 P.M.

Adjournment was at 8:01 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary